



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS


BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

(NP-Small Value Procurement)
RFQ No. **2017-084**
Date: **December 7, 2017**

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the following General conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **December 12, 2017** by e-mail at ncmf.bac2016@gmail.com, fax at (02) 952-4875, or personal delivery.


LAMAN M. PIANG, CESO IV
Director and BAC Chairman

| Item No. | ITEM & DESCRIPTION | UNIT | QTY | BUDGET ALLOCATION | PRICE QUOTATION |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------|------|-----|--------------------|-----------------|
| Program: NCMF PHILIPPINE HALAL SUMMIT 2017-December 27-29, 2017, Pasay City | | | | | |
| LOT 1 | FOLDER PROGRAM with plain colored pocket | PCS | 150 | P 12,000.00 | |
| LOT 2 | BUTTON PIN (50 NCMF seal/100 program logo) 2.25" | PCS | 150 | 2,000.00 | |
| LOT 3 | PROGRAM ID WITH LACE(cotton material,3/4 lanyard with full color) | PCS | 150 | 20,000.00 | |
| LOT 4 | USB Flash Drive Pen (4G) | PCS | 100 | 41,500.00 | |
| LOT 5 | Acrylic Glass Plaques-(10"H/12mmTHK) | PCS | 25 | 37,500.00 | |
| LOT 6 | TARPAULIN | | | 5,500.00 | |
| | 2X6 ft | PCS | 11 | | |
| | 3X5 ft | PCS | 2 | | |
| | 10X10 ft | PCS | 1 | | |

1. Only suppliers registered at the PhilGEPs, with Mayor's/Business permit and Tax Registration/Certification shall be allowed to submit the quotation.
2. All entries must be typewritten/printed eligibly and without alterations. If there is any same shall be initialed by authorized personnel. Failure to use this form will result to disqualification of your bid.
3. Delivery period within 7 days from receipt of the P.O.
4. Late submission of quotation shall not be accepted.
5. Price validity shall be for a period of thirty (30) calendar days.
6. The Lowest Bidder shall be informed immediately and shall be asked to submit additional requirements within three (3) days or less after the TWG evaluation.
7. Award of contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.
8. The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
9. Terms of payment shall be made through check payable to the supplier.
10. All quotations should be **inclusive** of VAT.

After having carefully read and accepted your General Conditions. I/We quote you on the item at prices noted above

Company Name/Signature over Printed Name of Authorized Representatives

Telephone/Cell No./E-mail address
