



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

<b>Title of the Project: HAJJ OPERATION 2018 (EDP)</b>		
<b>RFQ No. 2018-036</b>	Date: April 17, 2018	MOP: NP-Shopping (Sec. 52.1(b))
Delivery Area: NCMF - QC	Deadline: April 20, 2018	End-user: BPE-EDP
<b>ABC : P46,000.00</b>		

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the following General conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than the deadline by e-mail (ncmf.bac2016@gmail.com), fax (02-952-4875), or personal delivery.

  
**ATTY. ROLANDO T. ABO**  
Director and Vice-Chairman

Terms and Conditions:

- Suppliers are required to submit their PhilGEPS Platinum Registration (2-3 pages). PhilGEPS Red Members must also submit copy of their Mayor's/Business Permit and Tax Registration.
- All entries must be typewritten/printed legibly and without alterations. If there is any same shall be initialed by authorized personnel. Failure to use this form will result to disqualification of your bid.
- Delivery period within FIVE (5) days from receipt of the P.O/Contract.
- Late submission of quotation shall not be accepted.
- Price validity shall be for a period of thirty (30) calendar days.
- Award of contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.
- The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- Terms of payment shall be made through check payable to the supplier.
- All quotations should be **inclusive** of VAT.

Item No.	ITEM & DESCRIPTION	UNIT	QTY	Budget Allocation	Price Quotation
1	Label Sticker (10MMx20MM for Passport Label)	Pcs	6000	<b>P46,000.00</b>	
2	Photo Paper A7 (A7 size (105mm x 74mm) for Pilgrims ID)	Sheets	6000		
3	Photo Paper A4	Sheets	100		
4	Sticker Paper A4 (For Passport Barcode)	Sheets	2500		
5	Laminating Plastic (For size dor A7 size ID)	Pcs	6000		
6	Paper cutter (Paper cutter large)	Pc	1		

After having carefully read and accepted your General Conditions. I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Company Name/Signature over Printed Name

\_\_\_\_\_  
Authorized Representative

---

Telephone/Cell Bo./e-mail address

---

Date: