



Republic of the Philippines
OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON MUSLIM FILIPINOS
BIDS AND AWARDS COMMITTEE

Request for Quotation

PROJECT TITLE: PURCHASE OF OFFICE SUPPLIES AND EQUIPMENT		Date: 11 October 2018
RFQ No. 2018-086	Location: Quezon City	MOP: NP-SVP
TIN No.:	Business Permit No.:	End-User: NCMF- PLANNING SERVICE

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the following General conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **18 October 2018** by email (ncmf.bac2016@gmail.com), fax (02-9524875), or personal delivery.


DIMAPUNO A. DATU-RAMOS, JR.
BAC Chairman / BER Director IV

Terms and Conditions:

- Suppliers are required to submit their **PhilGEPS Registration Certificate, Mayor's/Business Permit and Tax Registration.**
- All entries must be typewritten/printed eligibly and without alterations. If there is any alteration same shall be initialed by authorized personnel. Failure to use this form will result to disqualification of your bid.
- Delivery period within **THREE (3) days** from receipt of the Purchase Order/Contract.
- Late submission of quotation shall not be accepted.
- Price validity shall be for a period of **sixty (60) calendar days.**
- Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.
- The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- The terms of payment shall be made through check payable to the supplier.
- All quotations shall be inclusive of VAT.
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Item No.	ITEM & DESCRIPTION	UNIT	QTY	Budget Allocation	Price Quotation
1	APPROVED BUDGET FOR THE CONTRACT (ABC): P66,300.00				
2	Air conditioner Manual Specifications: Cooling Capacity: 1.0HP Type: Window Type EER Rating: 9.6kJ/hr or higher	Pcs	3	44,400.00	

3	Water Dispenser Specifications: Quantity: 1pc. Type: Standing Faucet: Hot and Cold Light indicator: ON, Cooling and Heating	Pc	1	7,000.00	
4	Refrigerator Specifications: Quantity: 1pc. Capacity: 7cu.ft. or higher Door: Two (2)	Pc	1	14,900.00	

After having carefully read and accepted your General Conditions. I/We quote you on the item at prices noted above.

 Printed Name and Signature:

 Company Name:

 PhilGEPS No.:

 Contact No.:

 Date Accomplished:

Canvassed by:

 Printed Name and Signature