



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**

**NATIONAL COMMISSION ON MUSLIM FILIPINOS  
BIDS AND AWARDS COMMITTEE**

**Request for Quotation**

PROJECT TITLE: <b>REPAIR AND MAINTENANCE OF AIR CONDITIONING UNIT IN CENTRAL OFFICE</b>		Date: 13 February 2019
RFQ No. 2019-015	Location: Quezon City	MOP: NP-SVP
TIN No.:	Business Permit No.:	End-User: Administrative Service

**Sir/Madam:**

Please quote your lowest price on the item/s listed below not later than **17 February 2019**, subject to the following General conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative by email ([ncmf.bac2016@gmail.com](mailto:ncmf.bac2016@gmail.com)), fax (02-9524875), or personal delivery.

  
**DIMAPUNO A. DATU-RAMOS, JR.**  
/ BAC Chairman / BER Director IV

**Terms and Conditions:**

- Suppliers are required to submit their **PhilGEPS Registration Certificate, Mayor's/Business Permit and Tax Registration.**
- All entries must be typewritten/printed eligibly and without alterations. If there is any alteration same shall be initialed by authorized personnel. Failure to use this form will result to disqualification of your bid.
- Delivery period within SEVEN (7) days from receipt of the Purchase Order/Contract.
- Late submission of quotation shall not be accepted.
- Price validity shall be for a period of sixty (60) calendar days.
- Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.
- The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- The terms of payment shall be made through check payable to the supplier.
- All quotations shall be inclusive of VAT.
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Item No.	ITEM & DESCRIPTION	UNIT	QTY	Budget Allocation	Price Quotation
1	Split type/Floor type	unit	22	108,416.00	
2	Window type	unit	34	76,160.00	

After having carefully read and accepted your General Conditions. I/We quote you on the item at prices noted above.

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Printed Name and Signature:

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Company Name:

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PhilGEPS No.:

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Contact No.:

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Date Accomplished:

Canvassed by:

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Printed Name and Signature