



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**

**NATIONAL COMMISSION ON MUSLIM FILIPINOS  
 BIDS AND AWARDS COMMITTEE**

**Request for Quotation**

PROJECT TITLE: <b>PURCHASE OF OFFICE EQUIPMENT FOR BPE OFFICE</b>		Date: 09 March 2019
RFQ No. <b>2019-034</b>	Location: Quezon City	MOP: SVP
TIN No.:	Business Permit No.:	End-User: NCMF-BPE

**Sir/Madam:**

Please quote your lowest price on the item/s listed below not later than **12 MARCH 2019**, subject to the following General conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative by email ([ncmf.bac2016@gmail.com](mailto:ncmf.bac2016@gmail.com)), fax (02) 952 4875, or personal delivery.

  
**DIMAPUNO A. DATU-RAMOS, JR.**  
 BAC Chairman / BER Director IV

**Terms and Conditions:**

1. Suppliers are required to submit their **PhilGEPS Registration Certificate, Mayor's/Business Permit and Tax Registration.**
2. All entries must be typewritten/printed eligibly and without alterations. If there is any alteration same shall be initialed by authorized personnel. Failure to use this form will result to disqualification of your bid.
3. Delivery period within SEVEN (7) days from receipt of the Purchase Order/Contract.
4. Late submission of quotation shall not be accepted.
5. Price validity shall be for a period of sixty (60) calendar days.
6. Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.
7. The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
8. The terms of payment shall be made through check payable to the supplier.
9. All quotations shall be inclusive of VAT.
- 10.

SPECIFICATIONS	BUDGET ALLOCATION	QUOTATION
RFQ FOR: <b>PURCHASE OF OFFICE EQUIPMENT FOR BPE OFFICE</b>		
1.) Office table 1401	7,500.00	
2.) Office Deluxe High Back Office Chair	2.999.00	

After having carefully read and accepted your General Conditions. I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name and Signature:

\_\_\_\_\_  
Company Name:

\_\_\_\_\_  
PhilGEPS No.:

\_\_\_\_\_  
Contact No.:

\_\_\_\_\_  
Date Accomplished:

Canvassed by:

\_\_\_\_\_  
Printed Name and Signature