



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS
BIDS AND AWARDS COMMITTEE

Request for Quotation

| | | |
|--|------------------------|----------------------------------|
| PROJECT TITLE: PURCHASE OF SUPPLIES FOR ID PRINTING OF NCMF EMPLOYEES | | Date: 29 March 2019 |
| RFQ No. 2019-043 | Location: Metro Manila | MOP: NP-SVP |
| TIN No.: | Business Permit No.: | End-User: Administrative Service |

Sir/Madam:

Please quote your lowest price on the item/s listed below not later than **01 April 2019**, subject to the following General conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative by email (ncmf.bac2016@gmail.com), fax (02) 952 4875, or personal delivery.


DIMAPUNO A. DATU-RAMOS, JR.
BAC Chairman / BER Director IV

Terms and Conditions:

- Suppliers are required to submit their **PhilGEPS Registration Certificate, Mayor's/Business Permit and Tax Registration.**
- All entries must be typewritten/printed eligibly and without alterations. If there is any alteration same shall be initialed by authorized personnel. Failure to use this form will result to disqualification of your bid.
- Delivery period within SEVEN (7) days from receipt of the Purchase Order/Contract.
- Late submission of quotation shall not be accepted.
- Price validity shall be for a period of sixty (60) calendar days.
- Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.
- The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- The terms of payment shall be made through check payable to the supplier.
- All quotations shall be inclusive of VAT.
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| Item No. | ITEM & DESCRIPTION | UNIT | QTY | Budget Allocation | Price Quotation |
|----------|-------------------------|-------|-----|-------------------|-----------------|
| 1 | ID Printer YMCKO Ribbon | piece | 8 | 52,000.00 | |
| 2 | ID Printer K Ribbon | piece | 1 | 1,800.00 | |
| 3 | PVC Card | box | 2 | 8,000.00 | |

After having carefully read and accepted your General Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature:

Company Name:

PhilGEPS No.:

Contact No.:

Date Accomplished:

Canvassed by:

Printed Name and Signature

1. Issuance of Certificate
2. Copy submitted to the concerned office
3. Price submitted to the concerned office
4. Award of contract to the lowest bidder
5. The bidder shall be required to furnish a performance bond in accordance with the terms and conditions of the contract
6. The bidder shall be required to furnish a security bond in accordance with the terms and conditions of the contract
7. The bidder shall be required to furnish a security bond in accordance with the terms and conditions of the contract
8. The bidder shall be required to furnish a security bond in accordance with the terms and conditions of the contract

| Sl. No. | ITEM & DESCRIPTION | UNIT | QTY | UNIT PRICE | Total Amount |
|---------|--------------------|------|-----|--------------|--------------|
| 1 | 1000000000 | sqm | 1 | 1,000,000.00 | 1,000,000.00 |
| 2 | 2000000000 | sqm | 2 | 1,500,000.00 | 3,000,000.00 |