



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS
BIDS AND AWARDS COMMITTEE

Request for Quotation

PROJECT TITLE: HOTEL ACCOMMODATION FOR THE 4TH INTERNATIONAL ISLAMIC CONFERENCE		Date: 11 October 2019
RFQ No. 2019-079	Location: Metro Manila	MOP: NP-Lease of Venue
TIN No.:	Business Permit No.:	End-User: NCMF-BMEA

Sir/Madam:

Please quote your lowest price on the item/s listed below not later than **14 October 2019**, subject to the following General conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative by email (ncmf.bac2016@gmail.com), fax (02) 952 4875, or personal delivery.


DIMAPUNO A. DATU-RAMOS, JR.
 BAC Chairman / BER Director IV

Terms and Conditions:

1. Suppliers are required to submit their **PhilGEPS Registration Certificate, Mayor's/Business Permit and Tax Registration.**
2. All entries must be typewritten/printed legibly and without alterations. If there is any alteration same shall be initialed by authorized personnel. Failure to use this form will result to disqualification of your bid.
3. Delivery period within SEVEN (7) days from receipt of the Purchase Order/Contract.
4. Late submission of quotation shall not be accepted.
5. Price validity shall be for a period of sixty (60) calendar days.
6. Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.
7. The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
8. The terms of payment shall be made through check payable to the supplier.
9. All quotations shall be inclusive of VAT.
- 10.

	SPECIFICATIONS	COMPLIED / NOT COMPLIED
1.	RFQ FOR: LEASE OF VENUE AND MEALS FOR NCMF-NCCA INTER-AGENCY PROGRAM	
2.	Location: Metro Manila	
3.	Approved Budget for the Contract: P300,000.00 (Please indicate Price Quotation)	
4.	Room Accommodation: 25 single & double bedrooms (separate beds with comforter) on 24-26 November 2019, inclusive of free buffet breakfast at the Restaurant;	

After having carefully read and accepted your General Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature:

Company Name:

PhilGEPS No.:

Contact No.:

Date Accomplished:

Canvassed by:

Printed Name and Signature (end-user)