



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION

Revised NCMF RFQ Form 2020

Mode of Procurement: Sec. 53.9 - Small Value Procurement	RFQ No. 2020-066
End-User: Bureau of External Relations	Date: November 24, 2020
Title of Program: SUPPLY AND DELIVERY OF COMPUTER CHAIRS AND TABLE	
PR No. 2020-11-0105	
Please quote your lowest price for the items/s listed below not later than December 1, 2020 subject to the following General conditions, and submit your quotation duly signed by your representative by email to bacsecretariat@ncmf.gov.ph	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none"> 1. In order to be eligible for this procurement, suppliers/service providers are required to submit together with the quotation on or before the deadline the following: <u>Valid PhilGEPS Registration Certificate/PhilGEPS Number (through online registration), Valid Mayor's/ Business Permit, Tax Registration Certificate, Latest Income/Business Tax and Notarized Omnibus Sworn Statement.</u> 2. Late submission of quotation shall not be accepted. 3. Price validity shall be for a period of sixty (60) calendar days. 4. Award of contract shall be given to the lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ. 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation. 7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. 8. The terms of payment shall be made through check payable to the supplier. 9. All quotations shall be INCLUSIVE OF VAT. 	

Item No.	Description	No. of Unit/s	ABC
1	COMPUTER CHAIRS Mesh Backrest Foam Seat Adjustable Height Swivel Chrome base	3	9,000
2	TABLE Size : 1600 x 700 x 750 mm (WDH) Material : Melamine-Faced Chipboard Color : Gray	1	5,000
TOTAL ABC			14,000

QUOTATION PRICE

Place of Delivery: Bureau of External Relations
National Commission on Muslim Filipinos
79 Jocfer Bldg., Commonwealth Avenue, Diliman, Quezon City



TAHIR S. LIDASAN, JR., CESO II
Executive Director and BAC Chairman

After having carefully read and accepted your General Conditions, I/We quote on the item/s at price quoted above.

Print Name/Signature/Date

Address

Tel. No./Cellphone /Email Address