



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**

**BIDS AND AWARDS COMMITTEE**  
**REQUEST FOR QUOTATION**

Revised NCMF RFQ Form 2020

Mode of Procurement: Sec. 52.1 Shopping	<b>RFQ No. 2020-070</b>
End-User: PLANNING SERVICE-MISD	Date: November 24, 2020
Title of Program: SUPPLY AND DELIVERY OF INK BOTTLES	
PR No. 2020-11-0107	
Please quote your lowest price for the items/s listed below not later than <b>December 1, 2020</b> subject to the following General conditions, and submit your quotation duly signed by your representative by email to <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a>	
<b>TERMS AND CONDITIONS:</b>	
<ol style="list-style-type: none"> <li>1. In order to be eligible for this procurement, suppliers/service providers are required to submit together with the quotation on or before the deadline the following: <b>Valid PhilGEPS Registration Certificate/PhilGEPS Number (through online registration), Valid Mayor's/ Business Permit, Tax Registration Certificate, Latest Income/Business Tax and Notarized Omnibus Sworn Statement.</b></li> <li>2. Late submission of quotation shall not be accepted.</li> <li>3. Price validity shall be for a period of sixty (60) calendar days.</li> <li>4. Award of contract shall be given to the lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.</li> <li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li> <li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li> <li>8. The terms of payment shall be made through check payable to the supplier.</li> <li>9. <b>All quotations shall be INCLUSIVE OF VAT.</b></li> </ol>	

Item No.	Description	No. of Unit/s	ABC
1	<b>INK BOTTLES</b> Black (10 blts), Yellow (5 blts), Magenta (5blts) and Cyan (5 blts) Compatible to EPSON L3110 Printer 65 ml/bottle	1	7,500
<b>TOTAL ABC</b>			<b>7,500</b>

**QUOTATION PRICE**

Place of Delivery:	Planning Services-MISD National Commission on Muslim Filipinos 79 Jocfer Bldg., Commonwealth Avenue, Diliman, Quezon City
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**TAHIR S. LIDASAN, JR., CESO II**  
Executive Director and BAC Chairman

After having carefully read and accepted your General Conditions, I/We quote on the item/s at price quoted above.

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Print Name/Signature/Date

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Address

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Tel. No./Cellphone /Email Address

RFQ No. 2020-070  
PS-MISD INK BOTTLES