



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**

BIDS AND AWARDS COMMITTEE

**REQUEST FOR QUOTATION No. 2021-001**

<b>MODE OF PROCUREMENT</b>	<b>Sec. 53.9 SMALL VALUE PROCUREMENT</b>		
<b>End-User: PS-MISD</b>	<b>Date</b>	<b>27 January 2021</b>	
<b>Purpose: Procurement of Internet Access Service of Five (5) NCMF Field Offices</b>			
Please quote your lowest price for the items/s listed below not later than <b>01 February 2021</b> subject to the following General conditions, and submit your quotation duly signed by your representative by email: <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a> ; or personal delivery.			
<b>TERMS AND CONDITIONS:</b>			
<ol style="list-style-type: none"> <li>1. In order to be eligible for this procurement, suppliers/service providers are required to submit together with the quotation on or before the deadline the following: <b><u>Valid PhilGEPS Registration Certificate/Number, Valid Mayor's/ Business Permit, Tax Registration Certificate, Latest Income/Business Tax and Notarized Revised Omnibus Sworn Statement.</u></b></li> <li>2. Late submission of quotation shall not be accepted.</li> <li>3. Price validity shall be for a period of sixty (60) calendar days.</li> <li>4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.</li> <li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li> <li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li> <li>8. The terms of payment shall be made through check payable to the supplier.</li> <li>9. All quotations shall be <b>INCLUSIVE OF VAT.</b></li> </ol>			

**Approved/Funded Purchase Request No. 2021-01-002 dated 06 January 2021**

Item No.	Description	No. of Unit/s	ABC
1	SEE ATTACHED TECHNICAL SPECIFICATIONS	5 FIELD OFFICES	P162,500.00
<b>Place of Delivery:</b> List of five (5) field offices and addresses in attached Technical Specifications			
<b>Comply/Not Comply as to Technical Specifications (specify item/s)</b>		<b>Quotation Price:</b>	

  
**TAHIR S. LIDASAN, JR., CESO II**  
 Executive Director and BAC Chairman

## TECHNICAL SPECIFICATIONS

### PROCUREMENT OF INTERNET ACCESS SERVICE FOR FIVE (5) FIELD OFFICE OF THE NATIONAL COMMISSION ON MUSLIM FILIPINOS

#### I. REQUIREMENTS DEFINITION / SCOPE OF WORK

The project covers the acquisition and implementation to enhance the Internet connection of the Five (5) Field Office of the NCMF. It involves the following:

1. Engagement of Internet Service Provider (ISP) from NCMF;
2. Subscription of up to Fifty (50) Mbps of near-symmetric internet bandwidth (Fiber-Based burst speeds; minimum of 30% of subscribed speed at 80% reliability)
3. With Burst speed starting at 2 Mbps up to 100 Mbps
4. Pure end to end Fiber optic Internet Connection with bundled landline, one (1) Manage AP and no Data Cap for twelve (12) months to the following NCMF Field Offices:

NO.	OFFICE	ADDRESS
1	Baguio Field Office	112 Pinewood St. Crystal Cave, Baguio City
2	Palawan Field Office	NCMF, Almachar Building, New Buncag, Puerto Princesa City
3	General Santos Field Office	NCMF Building, Matalam St. City Hall Complex, General Santos City
4	Lanao Norte Field Office	NCMF, Macapagal Training Center, Pigcarangan, Tubod, Lanao del Norte
5	Koronadal Field Office	Gregorio Del Pilar St. Zone 4, Mabini Block 2, Koronadal City

5. The winning ISP bidder/s shall provide the necessary hardware terminations and other services required to setup the internet connection. Details of the technical requirements are indicated in Section III and IV of this document;
6. Winning bidder of the internet connection can no longer bid for the backup internet connection;
7. Provision of support services.

#### II. QUALIFICATION REQUIREMENTS

1. Bidders should be a telecommunication company or owner of a network, have the expertise and three (3) year experience in internet service provisioning.
2. Bidders must provide a certification that it uses its own domestic fiber optic network nationwide
3. Bidders must have the capacity and ability to provide maintenance services and technical support 24/7

4. Bidders should have at least one (1) Government or Private Agency using their proposed internet plan.
5. Bidders must have a minimum of 10 loops of Domestic Fiber Optic Network (DFON) for Resiliency.

### **III. TECHNICAL REQUIREMENTS**

1. Bidder must submit detailed work plan specifying installation design, detailed activities, connectivity diagram from end-user premise up to the last mile and timelines.
2. Bidders are required to conduct site inspection.
3. Bidder must have an existing fiber optic line near the NCMF's Field office building is located.

### **IV. DUTIES AND RESPONSIBILITIES OF THE INTERNET SERVICE PROVIDER (ISP)**

#### **1. Pre-Installation**

Provide detailed work plan specifying installation design, detailed activities, network diagram showing connectivity from end user's data center up to the last mile and timelines (ISP to submit WORK PLAN).

#### **2. Actual Installation**

- A. Setup internet connection with a speed of up to Fifty (50) Mbps bandwidth with bundled landline and One (1) Manage Access Point at the above-cited Five (5) office location of NCMF;
- B. Provide necessary equipment from ISP to the office's specified room.

#### **3. Configuration**

- A. Configure the router/access point, landline and any other necessary equipment to the equivalent Internet connection speed.

#### **4. Testing Period**

- A. The selected ISP shall notify NCMF in writing in seven (7) days prior to the required inspection/testing of the internet service connection.
- B. The acceptance test procedure shall be in accordance with the following;
  - B.1. The acceptance testing will be undertaken for a maximum period of seven (7) days;
  - B.2. The service will have no service interruption during the agreed test period;
  - B.3. The internet bandwidth of up to Fifty (50) Mbps connection is attained during working hours (i.e., 7:00 am to 5:00pm)

**5. Implementation**

- A. NCMF shall maintain all equipment in proper working order.
- B. Provide as escalation list and procedure in reporting fault and outages.
- C. Providers must immediately advise the NCMF of any downtime occurrence.
- D. Providers must have standby equipment to replace immediately within Seventy-two (72) hours the existing equipment once found defective.

**V. FINANCIAL REQUIREMENT**

ITEM	AMOUNT
One Time Installation Fee (*2,500) x 5 FO	12,500.00
Monthly Service Fee (*2,500) x 5 FO X 12 Months	150,000.00
<b>Grand Total</b>	<b>162,500.00</b>

\*VAT included

After having carefully read and accepted your General Conditions, I/We quote on the item/s at price quoted above.

\_\_\_\_\_

Print Name/Signature/Date

\_\_\_\_\_

Address

\_\_\_\_\_

Tel. No./Cellphone /Email Address