



Republic of the Philippines
 OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS
 BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2022-020

Mode of Procurement: Small Value Procurement (Sec. 53.9)	
End-User: PS-MISD	Date: APR 25 2022
Purpose: Procurement of Office Equipment	
PR No. 2022- 04-0057	Reference Code: M-22-072
Please quote your lowest price for the items/s listed below not later than <u>MAY 02 2022</u> subject to the following General conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph ; or personal delivery.	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none"> 1. In order to be eligible for this procurement, suppliers/service providers are required to accomplished the RFQ and submit on or before the deadline together with the following: <ol style="list-style-type: none"> a. <u>Valid PhilGEPS Registration Certificate/Number</u> b. <u>Valid Mayor's/ Business Permit</u> c. <u>Tax Registration Certificate</u> d. <u>Latest Income/Business Tax, and</u> e. <u>Notarized Revised Omnibus Sworn Statement.</u> 2. Late submission of quotation shall not be accepted. 3. Price validity shall be for a period of sixty (60) calendar days. 4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ. 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation. 7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. 8. The terms of payment shall be made through check payable to the supplier. 9. All quotations shall be INCLUSIVE OF VAT. 	

Item No.	Description	Comply/Not Comply	ABC	Price Quotation
1	Paper Shredder Qty: 3 units a. Strip-cut or Cross-cut b. Receptacle Volume: Twenty (2) liters (min) capacity, see-through, translucent paper bin c. Sheet Capacity: Ten (10) sheets (max) using 70 gsm paper or (8) sheets (max) using 80gsm paper d. Can also shred paper clips and staples e. Automatic start/stop control f. With Operating Manual in English		30,000.00	

	g. One (1) year warranty on parts and service h. Three (3) years warranty on cutter blades			
2	Air Purifier Qty: 2 units a. UV-C Light that kills Bacteria and Viruses b. 3 Layer Filtration System c. Covers up to 40 square meters in area d. Removes Unwanted Smells and Foul mode e. With 3 Speed Levels and Auto mode f. With Infrared Sensor to detect Air Quality h. One (1) year warranty		10,000.00	
3	Microwave Oven Qty: 2 units a. 23 Liter Capacity b. Digital Control, Preset Functions and One Touch Function c. Countertop type d. With actual unit plate roller f. One (1) year warranty		12,000.00	
TOTAL ABC: FIFTY TWO THOUSAND PESOS (P52,000.00)				


ATTY. ROLANDO T. ABO
 Vice-Chairman BAC

Signature over Printed Name of Representative/Company

Address

PhilGEPS Registration Number (Platinum/Red)

Tel. No./Cellphone /Email Address