



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2022-021

Mode of Procurement: Small Value Procurement (Sec. 53.9)	
End-User: PS-MISD	Date: APR 25 2022
Purpose: Procurement of Photocopier	
PR No. 2022- 04-0055	Reference Code: CO-22-103
Please quote your lowest price for the items/s listed below not later than MAY 02 2022 subject to the following General conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph ; or personal delivery.	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none">In order to be eligible for this procurement, suppliers/service providers are required to accomplish the RFQ and submit on or before the deadline together with the following:<ol style="list-style-type: none"><u>Valid PhilGEPS Registration Certificate/Number</u><u>Valid Mayor's/ Business Permit</u><u>Tax Registration Certificate</u><u>Latest Income/Business Tax, and</u><u>Notarized Revised Omnibus Sworn Statement.</u>Late submission of quotation shall not be accepted.Price validity shall be for a period of sixty (60) calendar days.Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.The terms of payment shall be made through check payable to the supplier.All quotations shall be INCLUSIVE OF VAT.	

Item No.	Description	Comply/Not Comply	ABC	Price Quotation
1	Photocopier Machine Qty: 3 units a. Function: Digital copier with Network Printing, Color Scanning and Network Fax b. Copy and Print Speed: 40 copies per minute c. Resolution: 300 dpi, 600 dpi, 1,200 dpi d. Warm up time: 17 sec or less e. Size: A4, legal		201,000.00	

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<p>f. Memory Capacity: 512mb upgradeable to 1536mb</p> <p>g. Max Duty Cycle per: 50,000 pages</p> <p>h. Input Capacity: 750 sheets max and 100 sheets multipurpose tray</p> <p>i. Document Processor: 50 sheets</p> <p>j. Printer Processor: 50 sheets</p> <p>k. Port: USB 2.0</p> <p>l. Power Consumption: 661W- copying, 1W-sleep mode</p> <p>m. Package: 1 toner, and maintenance kit</p> <p>n. Warranty: 1 year or 100,000 copies/print/scan/fax</p> <p>o. 2 years warranty</p>			
<p>TOTAL ABC: TWO HUNDRED ONE THOUSAND PESOS (P201,000.00)</p>			


ATTY. ROLANDO T. ABO
 Vice-Chairman BAC

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> Signature over Printed Name of Representative/Company
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> Address
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> PhilGEPS Registration Number (Platinum/Red)
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> Tel. No./Cellphone /Email Address

RFQ 2022-021 PHOTOCOPIER PS-MISD