

**PURCHASE ORDER**  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**  
 Entity Name

General Services Division

**PO No.: 2022-03-0003**

Supplier: JADEVINE Enterprises

Address: Unit A Orion St. Linao Village, Dray. San Jose Rodriguez Rizal

TIN: 167-731-373-00

Date: March 4, 2022

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: NCMP-Central Office

Date of Delivery: \_\_\_\_\_


Delivery Term: \_\_\_\_\_

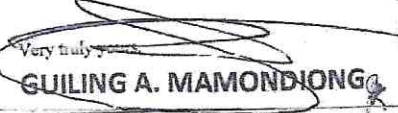
Payment Term: \_\_\_\_\_


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	bottle	ALCOHOL, 1 gallon, 70% solution, disinfectant, antiseptic	100	300.00	P 30,000.00
	pack	BATTERY, dry cell, AAA, 2pcs/pack	50	30.00	P 1,500.00
	pack	BATTERY, dry cell, AA, 2pcs/pack	20	25.00	P 500.00
	pack	BATTERY, dry cell, AA, 2pcs/pack	100	97.50	P 9,750.00
	bottle	GLUE, multi-purpose, 240g	100	210.00	P 21,000.00
	bottle	INK CART, EPSON C13T664100 (T6641), black	100	210.00	P 21,000.00
	bottle	INK CART, EPSON C13T664100 (T6642), cyan	100	210.00	P 21,000.00
	bottle	INK CART, EPSON C13T664100 (T6643), magenta	100	210.00	P 21,000.00
	pc	LIMITING EMITTING DIODE (LED), light bulb	200	76.00	P 15,200.00
	pc	LINEAR TUBE, (LED), 18watts	200	220.00	P 44,000.00
	pc	LINEAR TUBE, (LED), 18watts	100	50.00	P 5,000.00
	pad	NOTEPAD, stick on, "3x3"	100	30.00	P 3,000.00
	pad	NOTEPAD, stick on, "2x3"	100	50.00	P 5,000.00
	pad	NOTEPAD, stick on, "3x4"	100	25.00	P 2,500.00
	box	PAPER CLIP, vinyl/plastic coated, 33mm	100	37.00	P 3,700.00
	box	PAPER CLIP, vinyl/plastic coated, 50mm	100	37.00	P 3,700.00
	ream	PAPER, MULTI-PURPOSE, A4, 80 GSM, subs. 20	200	170.00	P 34,000.00
	ream	PAPER, MULTI-PURPOSE, LEGAL, 80 GSM, subs. 20	200	200.00	P 40,000.00
	pc	PUNCHER, paper, heavy duty	100	170.00	P 17,000.00
	pc	SIGN PEN, black, 0.5mm	200	34.00	P 6,800.00
	pc	SIGN PEN, blue, 0.5mm	200	34.00	P 6,800.00
	pc	SIGN PEN, black, 0.5mm	50	30.00	P 1,500.00
	pc	SIGN PEN, blue, 0.5mm	50	30.00	P 1,500.00
	box	STAPLE REMOVER, plier-type	100	30.00	P 3,000.00
	box	STAPLE WIRE, No.35	100	170.00	P 17,000.00
	piece	STAPLER, Standard type	100	30.00	P 3,000.00
	pack	FACE MASK, KN94, 10pcs/pack	300	50.00	P 15,000.00
	pack	TOILET TISSUE PAPER, 2ply	200	120.00	P 24,000.00
	book	RECORD BOOK, 300 pages	200	85.00	P 17,000.00
	book	RECORD BOOK, 500 pages	200	100.00	P 20,000.00
	box	BACKFOLD CLIP, 15mm	50	25.00	P 1,250.00
	box	BACKFOLD CLIP, 19mm	50	30.00	P 1,500.00
	box	BACKFOLD CLIP, 50.8mm	50	50.00	P 2,500.00
	pc	CORRECTION TAPE, 5mm	200	26.00	P 5,200.00
	pc	BALLPEN, black, ballpoint, 0.7mm	500	15.00	P 7,500.00
	pc	BALLPEN, blue, ballpoint, 0.7mm	500	15.00	P 7,500.00
	set	EPSON INK, T673	2	2,700.00	P 5,400.00

(Total Amount in Words) **FOUR HUNDRED SIXTEEN THOUSAND ONE HUNDRED PESOS** P 416,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Confirmed:  
  
**GIRLIE DELA SERNA**  
 Signature over Printed Name of Supplier  
 March 21, 2022  
 Date

Very truly yours,  
  
**GULING A. MAMONDIONG**  
 Signature over Printed Name of Authorized Official  
 Secretary  
 Designation

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
  
**NORODEN M. BALINDONG**  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No.: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_