



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2023-002

Mode of Procurement: Lease of Real Property or Venue (Sec. 53.10)	
End-User: Planning Service	Date: 12 January 2023
Purpose: 1st National Development Summit	
PR No. 2023-01-0004	CODE: OPSD-001-2023
Please quote your lowest price for the items/s listed below not later than 18 January 2023 subject to the following General conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph ; or personal delivery.	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none"> 1. In order to be eligible for this procurement, suppliers/service providers are required to accomplished the RFQ and submit on or before the deadline together with the following: <ol style="list-style-type: none"> a. <u>Valid PhilGEPS Registration Certificate/Number</u> b. <u>Valid Mayor's/ Business Permit</u> c. <u>Tax Registration Certificate</u> 2. Late submission of quotation shall not be accepted. 3. Price validity shall be for a period of sixty (60) calendar days. 4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ. 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation. 7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. 8. The terms of payment shall be made through check payable to the supplier. 9. All quotations shall be <u>INCLUSIVE OF VAT</u> 	

LOT	Description	Comply/Not Comply	ABC	Price Quotation
	Good for 200 pax Date of Event: January 30- 31, 2023 Venue: <ul style="list-style-type: none"> • Within Pasay City • DOT accredited 4-5 star Hotel Classification • Should have no columns/post in the middle that can distract both resource speakers and participants • International Conference Type Set-Up with 4 couch and 4 side small tables for beverages • Chairs and roundtables (10 pax per table) for the participants with social distancing • Secretariat table must be situated 		P1,000,000.00	

<p>in the entrance and there should be a separate table for the resource speaker</p> <ul style="list-style-type: none"> • Sound system compatible with USB, external hard drive etc. • Audible/operational sound system with standby technician • Waived electricity charges for the use of laptop and projectors* • 8-10 wireless Microphones • 2 Podiums and Philippine Flag • Power outlets and extra extension cord for computer aided workshop • Free pencil and paper on the roundtables • Separate chair for the Emcee and Secretariat table (at the back) for registration • Separate Prayer Area for Male and Female on January 31, 2023 <p>Accommodation:</p> <ul style="list-style-type: none"> • January 30. – twin-sharing rooms for 20 pax • January 31 – twin-sharing rooms for 50pax with buffet breakfast • February 1, 2023– buffet breakfast for 50 pax <p>Location and Accessibility:</p> <ul style="list-style-type: none"> • Accessible to public utility vehicles, police, hospital, etc., in case of emergencies • Can be easily navigated <p>Size</p> <ul style="list-style-type: none"> • Spacious for 200 participants with social distancing <p>Amenities:</p> <ul style="list-style-type: none"> • Air-conditioned; • With elevators; • Well-lighted venue and accommodation Rooms; • Free parking for the guests and organizers; • Free bottled water, candies, nuts in the plenary; • In-door pool and fitness center <p>Food:</p> <ul style="list-style-type: none"> • NO PORK, and no derivatives from pork, swine, ham, pig or porcine (STRICTLY HALAL); • January 31, 2023. – AM/PM snacks, Buffet Lunch and Dinner for 200 pax; • Overflowing brewed coffee and tea. <p>Ambiance:</p> <ul style="list-style-type: none"> • Free from outside noise. Able to 			
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	focus during the entire duration of the activity; Mode of Payment: <ul style="list-style-type: none"> • Send bill arrangement payment thru LDDAP; 			
APPROVED BUDGET FOR THE CONTRACT (ABC): ONE MILLION PESOS (P1,000,000.00)				


TAHIR S. LIDASAN, JR., CESO II
 Chairman, BAC

Signature over Printed Name of Representative/Company

Address

PhilGEPS Registration Number (Platinum/Red)

Tel. No./Cellphone /Email Address

RFQ 2023-002 Provision of Meals and Function Room for 1ST National Development Summit