



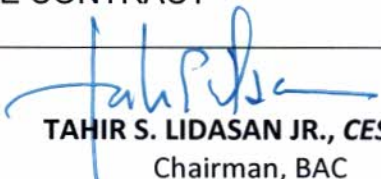
Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**  
**BIDS AND AWARD COMMITTEE**

**Request for Quotation 2023-011**

<b>Mode of Procurement: Section 53.9 SMALL VALUE PROCUREMENT</b>	
<b>End-User:</b> NCMF - BER	<b>Date:</b> 16 March 2023
<b>Purpose: Printing of pre-format Certificate</b>	
<b>PR No. 2023-02-0025</b>	
Please quote your lowest price on the item/s listed below not later than 20 March 2023 subject to the following General conditions, and submit your quotation duly signed by your representative by email: ( <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a> ; or personal delivery.	
<b>TERMS AND CONDITIONS:</b>	
<ol style="list-style-type: none"><li>1. In order to be eligible for the procurement suppliers/ service providers are required to accomplished the RFQ and submit on or before the deadline together with the following:<ol style="list-style-type: none"><li>a. <b>Valid PhilGEPS Registration Certificate/Number</b></li><li>b. <b>Valid Mayor's / Business Permit</b></li><li>c. <b>Income/Business Tax Return</b></li><li>d. <b>Notarized Omnibus Sworn of Statement</b></li></ol></li><li>2. Late submission of quotation shall not be accepted</li><li>3. Price validity shall be for a period of sixty (60) calendar days.</li><li>4. Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.</li><li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representatives(s)</li><li>6. The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li><li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li><li>8. The terms of payment shall be made through check payable to the supplier</li><li>9. All quotations shall be inclusive of VAT.</li></ol>	

LOT	Description	Comply/ Not Comply	ABC	Price Quotation
1.	<b>Printing of pre-format certificate of Tribal Membership</b> Paper: Book 60 Size: as per sample Color: Full Color Quantity: 100 Unit Cost: PHP 1,200			P120,000

2.	<b>Printing of pre-format travel exemption certificate</b> Paper: Book 60 Size: as per sample Color: Full Colors Quantity: 6 Unit Cost: PHP1,333.33			P8,000
3.	<b>Printing of certificate of pre-format confirmation of conversion to Islam</b> Paper: Book 60 Size: as per sample Color: Full Colors Quantity: 4 Unit Cost: PHP1,250			P5,000
4.	<b>Printing of application form for tribal certificate</b> Paper: Book 50 Size: as per sample Color: Black Quantity: 36 Unit Cost: 750			P27,000
				TOTAL: P160,000.00
APPROVED BUDGET FOR THE CONTRACT PHP160,000.00				

  
**TAHIR S. LIDASAN JR., CESO II** 23 . 1 9 8  
 Chairman, BAC

<p>_____</p> <p>Signature over Printed Name of Representative/ Company</p> <p>_____</p> <p>Address</p> <p>_____</p> <p>PHILGEPS: Registration Number (Platinum/Red)</p> <p>_____</p> <p>Tel.No.: /Cellphone/Email Address</p>
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