



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**

BIDS AND AWARDS COMMITTEE

**REQUEST FOR QUOTATION No. 2023-014**

<b>Mode of Procurement: Small Value Procurement</b>	
<b>End-User: BER</b>	<b>Date: 24 March 2023</b>
<b>Purpose: HEAVY DUTY COPIER MACHINE</b>	
<b>PR No.</b>	<b>CODE:</b>
Please quote your lowest price for the items/s listed below not later than <b>31 March 2023</b> subject to the following General conditions, and submit your quotation duly signed by your representative by email: <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a> ; or personal delivery.	
<b>TERMS AND CONDITIONS:</b>	
<ol style="list-style-type: none"><li>In order to be eligible for this procurement, suppliers/service providers are required to accomplish the RFQ and submit on or before the deadline together with the following:<ol style="list-style-type: none"><li><u>Valid PhilGEPS Registration Certificate/Number</u></li><li><u>Valid Mayor's/ Business Permit</u></li><li><u>Tax Registration Certificate</u></li><li><u>Notarized revised omnibus sworn statement</u></li></ol></li><li>Late submission of quotation shall not be accepted.</li><li>Price validity shall be for a period of sixty (60) calendar days.</li><li>Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.</li><li>Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li><li>The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li><li>Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li><li>The terms of payment shall be made through check payable to the supplier.</li><li>All quotations shall be <b>INCLUSIVE OF VAT</b></li></ol>	

LOT	Description	Comply/Not Comply	ABC	Price Quotation
1	1 pc. Heavy Duty Copier Machine Specifications Resolution: 9600 X 600 dpi Double Sided Printing (Duplex) Yes, Standard Input Capacity Standard: 1,100 Sheets Output Capacity Standard: 250 Sheets Maximum Paper Size: 11" x 17" Interface Type: USB & Network Paper Weights Trays: 16 lb Bond- 120lb Index MPT:16lb Bond- 110 lb cover Monthly Duty Cycle: 150,000 pages per month		60,000.00	

	<b>Mode of Payment:</b> <ul style="list-style-type: none"> <li>• Send bill arrangement payment thru LDDAP;</li> </ul>			
<b>APPROVED BUDGET FOR THE CONTRACT (ABC):</b>  <b>SIXTY THOUSAND PESOS (P60,000.00)</b>				

 23.246  
**TAHIR S. LIDASAN, JR., CESO II**  
 Chairman, BAC

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Signature over Printed Name of Representative/Company

\_\_\_\_\_

Address

\_\_\_\_\_

PhilGEPS Registration Number (Platinum/Red)

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Tel. No./Cellphone /Email Address

RFQ 2023-014 HEAVY DUTY COPIER MACHINE