



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARD COMMITTEE

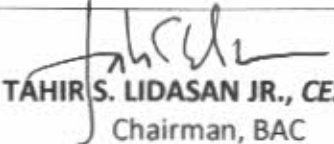
Request for Quotation No. 2023-017

Mode of Procurement: Section 53. LEASE OF VENUE AND ACCOMODATION	
End-User: NCMF - BPCR	Date: March 28, 2023
Purpose: BPCR TEAM BUILDING AND STRATEGIC PLANNING (Venue and Accommodation with meals)	
PR No. 2023-02-0025	
Please quote your lowest price on the item/s listed below not later than 31 March 2023 subject to the following General conditions, and submit your quotation duly signed by your representative by email: (bacsecretariat@ncmf.gov.ph ; or personal delivery.	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none">1. In order to be eligible for the procurement suppliers/ service providers are required to accomplished the RFQ and submit on or before the deadline together with the following:<ol style="list-style-type: none">a. Valid PhilGEPS Registration Certificate/Numberb. Valid Mayor's / Business Permitc. Income/ Business Tax Return2. Late submission of quotation shall not be accepted3. Price validity shall be for a period of sixty (60) calendar days.4. Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representatives(s)6. The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.8. The terms of payment shall be made through check payable to the supplier9. All quotations shall be inclusive of VAT.	

LO T	Description	Comply/ Not Comply	ABC	Price Quotation
1.	Date: May 3-5, 2023			P104,400
	No. of Participants: 15 participants			
	Location: La Union			
	Venue: 1. Available one (1) function room on 2023 2. U-shaped Type for 15 participants;			

<p>3. Pillar, if any, should not obstruct the view of the participants towards the stage and projectors screens/s;</p> <p>4. Amenities include:</p> <ul style="list-style-type: none"> a. Two (2) secretariat's table and chair (outside the function for registration and 1 inside for emcee and assistant facilitators); b. 3 wireless microphone units including the resource person; c. Projector screen and table for LCD projector; d. Podium, Philippine flag and pole; e. Pads, pencils, markers; f. Daily serve candies or nuts; g. Whiteboard and/or flipchart; h. Free, fast and steady Wi-Fi connection*; i. Waived electricity charges for the use of laptop and projectors*; j. Audible/operational sound system* 			
<p>Location and Accessibility: Accessible to public utility vehicles</p> <ul style="list-style-type: none"> - Can be easily navigated by the standard of standing near national roads. 			
<p>Accommodation: preferably in new/newly renovated rooms:</p> <ul style="list-style-type: none"> - May 3, 2023 (for 15 pax) - May 4, 2023 (for 15 pax) - May 5, 2023 check out 			
<p>Food: No pork and no derivative from pork, swine, ham, pig or porcine (STRICTLY HALAL)</p> <p>May 3 2023 buffet Dinner for 15 pax May 4 Full Board for 15 pax AM/PM Snacks; Buffet Lunch and Dinner May 5 breakfast for 15 pax</p>			

free-flowing coffee* (preferably brewed and tea*)			
Room Accommodation: (1 Deluxe, 2 Twin-sharing rooms, 3 triple sharing room (separate beds with comforter) for at least 15 participants on 3-5 May 2023 , inclusive of free buffet breakfast at the Restaurant;			
Mode of payment: Send bill arrangement payment thru LDDAP			
APPROVED BUDGET FOR THE CONTRACT 104,400.00			


TAHIR S. LIDASAN JR., CESO II
 Chairman, BAC 23 . 2 4 2

Signature over Printed Name of Representative/ Company

Address

PHILGEPS: Registration Number (Platinum/Red)

Tel.No.: /Cellphone/Email Address

RFQ 2023 LEASE OF VENUE AND ACCOMODATION