

### Republic of the Philippines

#### OFFICE OF THE PRESIDENT

## NATIONAL COMMISSION ON MUSLIM FILIPINOS

#### BIDS AND AWARDS COMMITTEE

## **REQUEST FOR QUOTATION No. 2023-014 A**

(Extension)

Mode of Procurement: Small Value Procurement

Date: 24 March 2023 End-User: BER

Purpose: HEAVY DUTY COPIER MACHINE

CODE: PR No.

Please quote your lowest price for the items/s listed below not later than 11 April 2023 subject to the following General conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph; or personal delivery.

#### TERMS AND CONDITIONS:

- 1. In order to be eligible for this procurement, suppliers/service providers are required to accomplished the RFQ and submit on or before the deadline together with the following:
  - a. Valid PhilGEPS Registration Certificate/Number
  - b. Valid Mayor's/ Business Permit
  - c. Tax Registration Certificate
  - d. Notarized revised omnibus sworn statement
- Late submission of quotation shall not be accepted.
- Price validity shall be for a period of sixty (60) calendar days.
- 4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.
- 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- 7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.
- The terms of payment shall be made through check payable to the supplier.
- All quotations shall be INCLUSIVE OF VAT

LOT	Description	Comply/Not Comply	ABC	Price Quotation
1	1 pc. Heavy Duty Copier Machine Specifications Resolution: 9600 X 600 dpi Double Sided Printing (Duplex) Yes, Standard Input Capacity Standard: 1,100 Sheets Output Capacity Standard: 250 Sheets Maximum Paper Size: 11" x 17" Interface Type: USB & Network Paper Weights Trays: 16 lb Bond- 120lb Index MPT:16lb Bond- 110 lb cover Monthly Duty Cycle: 150,000 pages per month		60,000.00	
				1   Page

# Mode of Payment:

 Send bill arrangement payment thru LDDAP;

APPROVED BUDGET FOR THE CONTRACT (ABC):

SIXTY THOUSAND PESOS (P60,000.00)

TAHIR S. LIDASAN, JR., CESO II Chairman, BAC

Signature over Printed Name of Representative/Company

Address

PhilGEPS Registration Number (Platinum/Red)

Tel. No./Cellphone /Email Address

RFQ 2023-014 HEAVY DUTY COPIER MACHINE