



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2023-028

<b>Mode of Procurement: Section 53.10 LEASE OF VENUE AND ACCOMMODATION WITH MEALS</b>	
<b>End-User: AS</b>	<b>Date: 12 May 2023</b>
<b>Purpose: NCMF GAD FOCAL PERSONS CAPABILITY TRAINING ON HARMONIZED GENDER AND DEVELOPMENT GUIDELINES FOR PROJECT DEVELOPMENT, IMPLEMENTATION, MONITORING AND EVALUATION</b>	
<b>PR No. 2023-04- 0057</b>	<b>Code: 117</b>
Please quote your lowest price for the items/s listed below not later than <b>17 May 2023</b> subject to the following General conditions, and submit your quotation duly signed by your representative by email: <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a> ; or personal delivery.	
<b>TERMS AND CONDITIONS:</b>	
<ol style="list-style-type: none"> <li>1. In order to be eligible for this procurement, suppliers/service providers are required to accomplished the RFQ and submit on or before the deadline together with the following:               <ol style="list-style-type: none"> <li>a. <u>Valid PhilGEPS Registration Certificate/Number</u></li> <li>b. <u>Valid Mayor's/ Business Permit</u></li> <li>c. <u>Tax Registration Certificate</u></li> <li>d. <u>Income business/Tax Return</u></li> <li>e. <u>Notarized Omnibus Sworn Statement</u></li> </ol> </li> <li>2. Late submission of quotation shall not be accepted.</li> <li>3. Price validity shall be for a period of sixty (60) calendar days.</li> <li>4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.</li> <li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li> <li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li> <li>8. The terms of payment shall be made through check payable to the supplier.</li> <li>9. <b>All quotations shall be INCLUSIVE OF VAT</b></li> </ol>	

LOT	Description	Comply/Not Comply	ABC	Price Quotation
1	<b>Venue:</b> Within Antipolo City, Rizal. Quezon City  <b>Requirements:</b> Serving of Foods/Meals- HALAL/NO PORK/NON PORK BY-PRODUCT		P180,000.00	

**Room Accommodation:**  
(Twin-sharing rooms, triple sharing room (separate beds with comforter) for at least 45 pax)

**Date of Event:** May 25-26, 2023  
**Check-In Time:** May 24, 2023 at 5PM  
**Check-Out Time:** May 26, 2023 at 5PM

**Meals:** (Breakfast, Lunch and Dinner) 45 pax

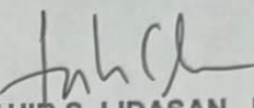
**Function Room:**  
Can accommodate 45-60 pax, compliant with health protocol

**Arrangement:**  
Round Table or square type for 5

**Function Room Amenities:**  
-(2) Secretariat's Table and Chairs (Outside the function for registration and 1 inside for emcee and assistant facilitators);  
-At least 2 wireless microphone units  
-Projector screen  
-Podium  
-Philippine Flag and Pole  
-Free and steady wi-fi connection  
-Waived electricity charges for use of projector and/or LED/VTR  
-White Board and White Board Marker  
-Free flowing coffee and tea

**Other amenities:**  
-Compliance with the standard provided by the Building Code of the Philippine  
-Available telephone and/or internet connection with the premises  
-Accessible emergency exit and alarm, standby fire extinguisher and automatic sprinkler  
-Provision of Technical, Janitorial and maintenance services  
-Ambiance promotes listening and learning

<p>-Adequate parking space          -Favorable arrangement in case the event is re-scheduled or cancelled</p> <p>-1 complimentary room for Secretariat</p> <p>-Provide 1 prayer room</p> <p><b>Mode of Payment:</b>          Send bill arrangement payment thru LDDAP</p>			
<p>APPROVED BUDGET FOR THE CONTRACT</p> <p><b>ONE HUNDRED EIGHTY THOUSAND PESOS (P180,000.00)</b></p>			

  
**TAHIR S. LIDASAN, JR., CESO II**  
 Chairman, BAC 23.400

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Signature over Printed Name of Representative/Company

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Address

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PhilGEPS Registration Number (Platinum/Red)

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Tel. No./Cellphone /Email Address

RFQ 2023-025 LEASE OF VENUE AND ACCOMMODATION