



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2023-032

Mode of Procurement: Small Value Procurement	
End-User: GSD	Date: 19 July 2023
Purpose: COMMONLY-USE SUPPLIES NOT AVAILABLE IN PS-DBM	
PR No. PR No.2023-05-0104	Code:
Please quote your lowest price for the items/s listed below not later than <u>24 July 2023</u> subject to the following General conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph ; or personal delivery.	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none"> 1. In order to be eligible for this procurement, suppliers/service providers are required to accomplished the RFQ and submit on or before the deadline together with the following: <ol style="list-style-type: none"> a. <u>Valid PhilGEPS Registration Certificate/Number</u> b. <u>Valid Mayor's/ Business Permit</u> c. <u>Tax Registration Certificate</u> d. <u>Notarized Omnibus Sworn Statement</u> e. <u>Income Business/Tax Return</u> 2. Late submission of quotation shall not be accepted. 3. Price validity shall be for a period of sixty (60) calendar days. 4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ. 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation. 7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. 8. The terms of payment shall be made through check payable to the supplier. 9. All quotations shall be INCLUSIVE OF VAT 	

LOT	Description	Comply/Not Comply	ABC	Price Quotation
1	- 200 bottles Alcohol Isoprophyl 70% Solution, 500ml (P20,000.00) - 200 pcs. Arch File, Legal Size (for Accounting) (P52,000.00) -200 pcs. Correction Tape, 5mmx6m (P8,000.00) -200pcs. Ballpen, Retractable Black, 0.7mm (P4,000.00) -50PCS Desk Pen, Black 0.7mm (P2,500.00)		319,800.00	

<p>-200pcs. Signpen, Black 0.7mm (P9,000.00) -200pcs. Signpen, Blue, 0.7mm (P9,000.00) -50 set Highlighters 3'sPen, (assorted color in one pack) (P5,000.00) -100 pcs. Stapler No.35 with built in remover (P10,000.000) -50 box Stapler wire No.35 (P3,500.00) -200 bottles Epson INK, 003 Black(P58,000.00) -100 bottles Epson INK, 003 Yellow(P29,000.00) -100 bottles Epson INK, 003 Cyan(P29,000.00) -100 bottles Epson INK, 003 Magenta(P29,000.00) -200 packs Tissue, 2 ply, 12 rolls per pack (P20,000.00) -100 cans Insecticide Spray, Odorless Aerosol, 300ml (P30,000.00) -1Box Brown Envelope, Documentary A4 Size (P800.00) -1Box Brown Envelope, Documentary Legal Size (P1,000.00)</p> <p>Mode of Payment:</p> <ul style="list-style-type: none"> • Send bill arrangement payment thru LDDAP; 			
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APPROVED BUDGET FOR THE CONTRACT

THREE HUNDRED NINETEEN THOUSAND EIGHT HUNDRED PESOS (319,800.00)



TAHIR S. LIDASAN, JR., CESO II

Chairman, BAC

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature over Printed Name of Representative/Company
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Address
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> PhilGEPS Registration Number (Platinum/Red)

Tel. No./Cellphone /Email Address

RFQ 2023-032 COMMONLY-USE SUPPLIES NOT AVAILABLE IN PS-DBM