



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS


BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2023-034

Mode of Procurement: Small Value Procurement	
End-User: GSD	Date: 19 July 2023
Purpose: PRINTING OF NCMF LETTERHEAD (FULL COLOR LOGO)	
PR No. PR No.2023-05-0079	Code:
Please quote your lowest price for the items/s listed below not later than <u>24 July 2023</u> subject to the following General conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph ; or personal delivery.	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none"> 1. In order to be eligible for this procurement, suppliers/service providers are required to accomplished the RFQ and submit on or before the deadline together with the following: <ol style="list-style-type: none"> a. <u>Valid PhilGEPS Registration Certificate/Number</u> b. <u>Valid Mayor's/ Business Permit</u> c. <u>Tax Registration Certificate</u> d. <u>Notarized Omnibus Sworn Statement</u> e. <u>Income Business/Tax Return</u> 2. Late submission of quotation shall not be accepted. 3. Price validity shall be for a period of sixty (60) calendar days. 4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ. 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation. 7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. 8. The terms of payment shall be made through check payable to the supplier. 9. All quotations shall be <u>INCLUSIVE OF VAT</u> 	

LOT	Description	Comply/Not Comply	ABC	Price Quotation
1	- 80 reams A4 size 210 mm X 297mm (8.27 inches x 11.7 inches) (P100,000.00) -80 reams Legal Size 8 ½ x 13 book 60gsm (P160,000.00) Mode of Payment:		260,000.00	

	• Send bill arrangement payment thru LDDAP;			
APPROVED BUDGET FOR THE CONTRACT				
TWO HUNDRED SIXTY THOUSAND PESOS (260,000.00)				

 23.482
TAHIR S. LIDASAN, JR., CESO II
Chairman, BAC

_____ Signature over Printed Name of Representative/Company
_____ Address
_____ PhilGEPS Registration Number (Platinum/Red)
_____ Tel. No./Cellphone /Email Address

RFQ 2023-034 PRINTING OF NCMF LETTERHEAD (FULL COLOR LOGO)