



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**  
 BIDS AND AWARDS COMMITTEE

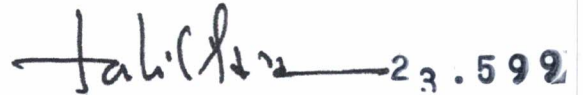
**REQUEST FOR QUOTATION No. 2023-046**

<b>Mode of Procurement: Lease of Real Property or Venue (Sec. 53.10)</b>	
<b>End-User: BMS</b>	<b>Date: September 11, 2023</b>
<b>Purpose: Basic Incident Command System Training</b>	
<b>PR No. 2023-09-0160</b>	
Please quote your lowest price for the items/s listed below not later than <b>14 September 2023</b> subject to the following General conditions, and submit your quotation duly signed by your representative by email: <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a> ; or personal delivery.	
<b>TERMS AND CONDITIONS:</b>	
<ol style="list-style-type: none"> <li>1. In order to be eligible for this procurement, suppliers/service providers are required to accomplished the RFQ and submit on or before the deadline together with the following:           <ol style="list-style-type: none"> <li>a. <u>Valid PhilGEPS Registration Certificate/Number</u></li> <li>b. <u>Valid Mayor's/ Business Permit</u></li> <li>c. <u>Tax Registration Certificate</u></li> </ol> </li> <li>2. Late submission of quotation shall not be accepted.</li> <li>3. Price validity shall be for a period of sixty (60) calendar days.</li> <li>4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.</li> <li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li> <li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li> <li>8. The terms of payment shall be made through check payable to the supplier.</li> <li>9. <b>All quotations shall be <u>INCLUSIVE OF VAT.</u></b></li> </ol>	

LOT	Description	Comply/Not Comply	ABC	Price Quotation
	Good for 50 pax Date of Event: October 3-5,2023 Venue: Within San Mateo, Rizal or Antipolo, Rizal <b>Venue:</b> <ul style="list-style-type: none"> <li>• DOT accredited;</li> <li>• Large enough to accommodate 50 pax with social distancing;</li> <li>• Should have no columns/post in the middle that can distract both resource speakers and participants;</li> <li>• Chairs and large roudtable (10 pax per table) for the participants with social distancing;</li> <li>• Tables for the instructors/working group;</li> <li>• Secretariat table must be situated in the entrance;</li> </ul>		<b>P250,000.00</b>	

	<ul style="list-style-type: none"> <li>• Additional room for break out or as ops briefing room;</li> <li>• Walls/board where tarpaulins can be attached;</li> <li>• Sound system compatible with USB, external hard drive, etc.;</li> <li>• Audible/operational sound system with standby technician;</li> <li>• Waived electricity charges for the use of laptop and projectors*</li> <li>• 8-10 wireless microphones;</li> <li>• 2 podiums and Philippine Flag;</li> <li>• Power outlets and extra extension cord for computer aided workshop;</li> <li>• Free pencil and paper on the roundtables;</li> <li>• Separate chair for the emcee and secretariat table (at the back) for registration; and</li> <li>• Separate prayer area for male and female on October 3-5, 2023.</li> </ul> <p><b>Accommodation:</b></p> <ul style="list-style-type: none"> <li>• October 2-5,2023 – 13 rooms triple sharing</li> </ul> <p><b>Location and Accessibility:</b></p> <ul style="list-style-type: none"> <li>• Accessible to public utility vehicles, police, hospital, etc., in case of emergencies; and</li> <li>• Can be easily navigated</li> </ul> <p><b>Size:</b></p> <ul style="list-style-type: none"> <li>• Spacious for 50 participants with social distancing;</li> </ul> <p><b>Amenities:</b></p> <ul style="list-style-type: none"> <li>• Air-conditioned;</li> <li>• With elevators;</li> <li>• Well-lighted venue and accommodation rooms;</li> <li>• Free parking for the guests and organizers;</li> <li>• Free bottled water, candies, nuts in the plenary; and</li> <li>• In-door pool and fitness center.</li> </ul> <p><b>Food:</b></p> <ul style="list-style-type: none"> <li>• NO PORK, and no derivatives from pork, swine, ham, pig or porcine (STRICTLY HALAL);</li> <li>• October 2, 2023 – Dinner for 36 pax;</li> <li>• October 3-5, 2023 – AM/PM snacks, buffet breakfast, lunch and dinner for 36 pax;</li> <li>• Overflowing brewed coffee and tea.</li> </ul> <p><b>Ambiance:</b></p>			
--	---	--	--	--

	<ul style="list-style-type: none"> <li>• Free from outside noise. Able to focus during the entire duration of the activity;</li> </ul> <p><b>Mode of Payment:</b></p> <ul style="list-style-type: none"> <li>• Send bill arrangement payment thru LDDAP.</li> </ul>			
<b>ABC: TWO HUNDRED FIFTY THOUSAND PESOS (P 250,000.00)</b>				


  
**TAHIR S. LIDASAN, JR., CESO II**  
 BAC Chairperson

\_\_\_\_\_

Signature over Printed Name of Representative/Company

\_\_\_\_\_

Address

\_\_\_\_\_

PhilGEPS Registration Number (Platinum/Red)

\_\_\_\_\_

Tel. No./Cellphone /Email Address

RFQ 2023-040 <sup>1st</sup> Basic Incident Command System Training