



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**  
BIDS AND AWARDS COMMITTEE

**REQUEST FOR QUOTATION No. 2023-042**

<b>Mode of Procurement : Small Value Procurement (Sec. 53.9)</b>				
<b>Purpose: FOOD CATERING FOR NCMF PROCUREMENT MANUAL ORIENTATION AND PPMP FOR F.Y. 2024 SEMINAR-WORKSHOP</b>				
<b>End-user – BAC-Administrative Service</b>		<b>Code:</b>		
<b>PR No. 2023-09-0162</b>		<b>Date: 07 September 2023</b>		
Please quote your lowest price for the items/s listed below not later than <b>11 September 2023</b> subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a> ; or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00AM – 5:00 PM at NCMF BAC Secretariat Office).				
<b>TERMS AND CONDITIONS:</b>				
<ol style="list-style-type: none"><li>1. In order to be eligible for this procurement, suppliers/service providers are <b>required to accomplish this RFQ</b> and submit on or before the deadline together with the following:<ol style="list-style-type: none"><li>a. <u>Valid PhilGEPS Registration Certificate/Number;</u></li><li>b. <u>Valid Mayor's/ Business Permit;</u></li><li>c. <u>Latest Income/Business Tax Return; and</u></li><li>d. <u>Notarized Revised Omnibus Sworn Statement (attached herein).</u></li></ol></li><li>2. <b>LATE SUBMISSION OF QUOTATION SHALL NOT BE ACCEPTED.</b></li><li>3. Price validity shall be for a period of sixty (60) calendar days.</li><li>4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.</li><li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li><li>6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li><li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li><li>8. The terms of payment shall be made through check payable to the supplier.</li><li>1. All quotations shall be <u>INCLUSIVE OF VAT.</u></li></ol>				
Item	Description	ABC	Comply/Not Comply	QUOTATION PRICE
1	LOCATION: Within Quezon City Number of Pax: 35 pax Time: 08:00AM – 05:00PM Training Date/s: 19 September 2023 Food:  - Strictly NO PORK OR ANY DERIVATIVES FROM PORK, SWINE, HAM, PIG, OR PORCINE (STRICTLY HALAL)	P35,000.00		

	- 19 Sept. 2023 (AM snacks, Lunch, PM snacks)  - Overflowing coffee and tea during training hours			
<b>ABC</b>	<b>THIRTY THOUSAND PESOS (P35,000.00)</b>			

  
**TAHIR S. LIDASAN, JR., CESO II**  
 Chairman, BAC

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Signature over Printed Name of Representative

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Name of Company

\_\_\_\_\_

Address

\_\_\_\_\_

Tel. No./Cellphone /Email Address