



Republic of the Philippines
OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2023-044

Mode of Procurement : Small Value Procurement (Sec. 53.9)

Purpose: PROCUREMENT OF BIOMETRIC ATTENDANCE TERMINAL

End-user – Planning Service

Code:

PR No. 2023-08-0153

Date: 03 October 2023


Please quote your lowest price for the items/s listed below not later than **20 October 2023** subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph; or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00AM – 5:00 PM at NCMF BAC Secretariat Office).

TERMS AND CONDITIONS:

1. In order to be eligible for this procurement, suppliers/service providers are required to accomplish this RFQ and submit on or before the deadline together with the following:
 - a. Valid PhilGEPS Registration Certificate/Number;
 - b. Valid Mayor's/ Business Permit;
 - c. Latest Income/Business Tax Return; and
 - d. Notarized Revised Omnibus Sworn Statement (attached herein).
2. LATE SUBMISSION OF QUOTATION SHALL NOT BE ACCEPTED.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.
8. The terms of payment shall be made through check payable to the supplier.
9. All quotations shall be INCLUSIVE OF VAT.

Item	Description	ABC	Comply/Not Comply	QUOTATION PRICE
1	LOCATION: Within Metro Manila Biometric Attendance Terminal Specifications: <ul style="list-style-type: none"> • Display touchscreen; • Face capacity: 3,000; • Fingerprint capacity: 4,000; • Log capacity: 100,000; • Communication: TCP/IP USB Host; • With power supply; • With warranty; • Standard functions: Automatic 	P120,000.00		

	<p>status switch; T9 input, 9 digit user ID, Photo ID, Work code, DST, Self-service query, schedule-bell, Multiple verify mode, Access control interface for third-party electric lock, Door sensor and Exit button alarm;</p> <ul style="list-style-type: none"> • License of time and attendance software with capability of printing of Civil Service Commission (CSC) prescribed template of Daily Time Record (DTR) – Civil Service For No. 48 (<i>Attached herein</i>); • A demonstration of software that conforms with the prescribed DTR format of Human Resource Development Division (HRDD) is required. <p>xxxxxxx NOTHING FOLLOWS xxxxxxxx</p>			
ABC	ONE HUNDRED TWENTY THOUSAND PESOS (P120,000.00)			


TAHIR S. LIDASAN, JR., CESO II 33:1628
 Chairman, BAC

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature over Printed Name of Representative
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Name of Company
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Address
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> PhilGEPS Registration Number (Platinum/Red)
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Tel. No./Cellphone /Email Address