

Republic of the Philippines

OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2023-045

Mode of Procurement: Small Value Procurement (Sec. 53.9)

PUBLICATION OF THE 2023 1ST QUARTER ISSUE OF NCMF Purpose: **GAZETTE**

End-user - BER

Code:

PR No. 2023-03-0045

Date: 03 October 2023

Please quote your lowest price for the items/s listed below not later than 09 October 2023, 12:00 PM subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph; or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00AM - 5:00 PM at NCMF BAC Secretariat Office).

TERMS AND CONDITIONS:

- 1. In order to be eligible for this procurement, suppliers/service providers are required to accomplish this RFQ and submit on or before the deadline together with the following:
 - a. Valid PhilGEPS Registration Certificate/Number;
 - b. Valid Mayor's/ Business Permit;
- 2. LATE SUBMISSION OF QUOTATION SHALL NOT BE ACCEPTED.
- 3. Price validity shall be for a period of sixty (60) calendar days.
- 4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.
- 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- 6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- 7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.
- 8. The terms of payment shall be made through check payable to the supplier.
- All quotations shall be INCLUSIVE OF VAT.

Item	Description	ABC	Comply/Not Comply	QUOTATION
1	LOCATION: Within Metro Manila Publication of the 2023 1st Quarter Issue of NCMF Gazette Specifications: Quantity: 500 copies Size: 8.26 x 11.69 No. of Pages: 22 Stock/Materials: C2S 100 gloss	P30,000.00		F-BER

1 | Page

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	XXXXXXXX NOTHING FOLLOWS XXXXXXXX	
ABC	THIRTY THOUSAND PESOS (P30,000.00)	

TAHIR S. LIDASAN, JR., CESO 128 6 20 Chairman, BAC

Si	ignature over Printed Name of Representative
	Name of Company
	Address
Pl	hilGEPS Registration Number (Platinum/Red
-	Tel. No./Cellphone /Email Address

RFQ No. 2023-045 SVP PUBLICATION OF THE 2023 1ST QUARTER ISSUE OF NCMF GAZETTE