



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

NOTICE
EN BANC RESOLUTION NO. 02, SERIES OF 2023

This notice is being issued to certify that such a resolution was adopted by the Commission en banc in its hybrid special en banc meeting held last 8 February 2023. A Resolution in compliance with the Internal Rules and Regulation of the Commission en banc is being safekeep by the en banc Secretariat.

EN BANC RESOLUTION CREATING THE NCMF-ARABIC TRANSLATION UNIT TO BE ATTACHED TO THE BUREAU OF MUSLIM CULTURAL AFFAIRS (BMCA)

WHEREAS, it is the policy of the State to ensure the rights and well-being of Muslim Filipinos with due regard to their beliefs, customs, traditions and institutions, as well as to further ensure their contribution to national goals and aspirations and to make them active participants in nation-building;

WHEREAS, translation service is not explicitly stated in Republic Act No. 9997 but nonetheless falls under Sec. 8 (bb) being a function "necessary for the Commission's effective operations and continued enhancement as a government entity;"

WHEREAS, translation service is being implemented through the NCMF Operations Manual and the Quality Management System (QMS) Manual as one of the functions of the Bureau of External Relations;

WHEREAS, there is a need for the Commission to institutionalize the translation services of the Commission by establishing an NCMF-Arabic Translation Unit;

WHEREAS, there being no existing Translator positions in the Commission, there is a need to create plantilla positions for Translators since translation service is among the essential services being delivered by the Commission;

WHEREAS, the Bureau of Muslim Cultural Affairs (BMCA) is mandated by law to formulate and implement an education program especially designed to improve literacy among Muslim Filipinos, including the study of Arabic Language and other programs incidental thereto;

NOW, WHEREFORE, in view of the foregoing considerations, upon motion made, duly seconded and without any objections, the Commission en Banc **RESOLVES** as it is hereby **RESOLVED**:

1. To create the NCMF-Arabic Translation Unit to be attached to the Bureau of Muslim Cultural Affairs (BMCA);
2. To direct the Human Resource and Development Division (HRDD) to do the necessary steps in creating Translator positions. This includes coordination with the Department of Budget and Management (DBM), Civil Service Commission (CSC) and other relevant agencies.

COMMISSIONERS PRESENT

SAMER M. ALLONG
DALISAY N. MACADAWAN
JAMAL S. MUNIB
MICHAEL M. MAMUKID

DATU RAS S. LIDASAN, JR.
YUSOPH J. MANDO
ISMAEL V. MASTURA

COMMISSIONERS ABSENT

SEC. GUILING A. MAMONDIONG

ANNA KHARIMA B. MINDALANO

Attested by

TAHIR S. LIDASAN, JR., CESO II
Executive Director

