



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

31 January 2024

Atty. ROWENA "WENG" CANDICE M. RUIZ, LLM, CESO I
Executive Director V
Government Procurement Policy Board – Technical Support Office
Unit 2506 Raffles Corporate Center, F. Ortigas Jr., Road,
Ortigas Center, Pasig City

Dear Executive Director Ruiz:

The National Commission on Muslim Filipinos (NCMF) respectfully submits to your good office the Commission's Annual Procurement Plan (APP) for F.Y. 2024 and APP Changes within the 2nd Semester, for compliance purposes.

Thank you very much and more power.

Very truly yours,


for **YUSOPH MANDO**
Officer-in-Charge *Stem*



NATIONAL COMMISSION ON MUSLIM FILIPINOS Annual Procurement Plan for FY 2023 Changes within the 2nd Semester

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Explaining changes from the APP)
					Advs/Post of IB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
COMPLETED PROCUREMENT ACTIVITIES													
	Commonly-Used Supplies Not Applicable in PS-DBM	General Services Division	No	NP-53.9 - Small Value Procurement	19-07-2023	N/A	14-08-2023	15-08-2023	Government of the Philippines (current year's budget)	319,800.00	319,800.00		
	Office Equipment for Stock Room and Supplies	General Services Division	No	NP-53.9 - Small Value Procurement	19-07-2023	N/A	13-10-2023	16-10-2023	Government of the Philippines (current year's budget)	100,000.00	100,000.00		
	Printing of NCMF Letterhead (Full Color Logo)	General Services Division	No	NP-53.9 - Small Value Procurement	19-07-2023	N/A	14-08-2023	15-08-2023	Government of the Philippines (current year's budget)	260,000.00	260,000.00		
	Closing Ceremony of 18th Shariah Training Seminar	Bureau of Muslim Cultural Affairs	No	NP-53.10 Lease of Real Property and Venue	27-07-2023	N/A	02-08-2023	03-08-2023	Government of the Philippines (current year's budget)	90,000.00	90,000.00		
	Basic Arabic Language Culmination Program	Bureau of Muslim Cultural Affairs	No	NP-53.10 Lease of Real Property and Venue	02-08-2023	N/A	16-08-2023	21-08-2023	Government of the Philippines (current year's budget)	48,000.00	48,000.00		
	Basic Incident Command System Training	Bureau of Muslim Settlement	No	NP-53.10 Lease of Real Property and Venue	18-09-2023	N/A	26-09-2023	28-09-2023	Government of the Philippines (current year's budget)	250,000.00	250,000.00		
	NCMF Procurement Manual Orientation and PMP for FY 2024 Seminar-Workshop	BAC- Administrative Service	No	NP-53.10 Lease of Real Property and Venue	07-09-2023	N/A	14-09-2023	15-09-2023	Government of the Philippines (current year's budget)	17,500.00	17,500.00		
	Food Catering for NCMF Procurement Manual Orientation and PMP for FY 2024 Seminar-Workshop	BAC- Administrative Service	No	NP-53.9 - Small Value Procurement	07-09-2023	N/A	14-09-2023	15-09-2023	Government of the Philippines (current year's budget)	35,000.00	35,000.00		
	Supply and Delivery of Multimedia Laptop	Planning Service	No	NP-53.9 - Small Value Procurement	18-10-2023	N/A	08-11-2023	09-11-2023	Government of the Philippines (continuing budget)	200,000.00	200,000.00		with approved Supplemental APP
	Supply and Delivery of Inkjet Printer and Conference Speaker Phone for Online Meeting	Planning Service	No	NP-53.9 - Small Value Procurement	18-10-2023	N/A	08-11-2023	09-11-2023	Government of the Philippines (continuing budget)	130,000.00	130,000.00		with approved Supplemental APP
	Supply and Delivery of Heavy-Duty Copier Machine	Bureau of External Relations	No	NP-53.9 - Small Value Procurement	24-10-2023	N/A	08-11-2023	09-11-2023	Government of the Philippines (continuing budget)	60,000.00	60,000.00		with approved Supplemental APP
	Supply and Delivery of Professional Tablet	Planning Service	No	NP-53.9 - Small Value Procurement	13-11-2023	N/A	01-12-2023	05-12-2023	Government of the Philippines (continuing budget)	180,000.00	180,000.00		
	Biometric Attendance Terminal	Planning Service	No	NP-53.9 - Small Value Procurement	14-11-2023	N/A	01-12-2023	05-12-2023	Government of the Philippines (continuing budget)	120,000.00	120,000.00		
	Printing and Delivery of Grade 1 Textbooks for Five (5) Priority Subjects of Traditional Madaris	Bureau of Muslim Cultural Affairs	No	NP-53.9 - Small Value Procurement	20-11-2023	N/A	04-12-2023		Government of the Philippines (current year's budget)	135,000.00	135,000.00		
	Publication of the 2023 1st Quarter Issue of NCMF Gazette	Bureau of External Relations	No	NP-53.9 - Small Value Procurement	21-11-2023	N/A	05-12-2023		Government of the Philippines (current year's budget)	30,000.00	30,000.00		

	Publication of the 2023 2nd Quarter Issue of NCMF Gazette	Bureau of External Relations	No	NP-53.9 - Small Value Procurement	28-11-2023	N/A	05-12-2023		Government of the Philippines (current year's budget)	49,000.00	49,000.00		
	Publication of the 2023 3rd Quarter Issue of NCMF Gazette	Bureau of External Relations	No	NP-53.9 - Small Value Procurement	21-11-2023	N/A	05-12-2023		Government of the Philippines (current year's budget)	40,000.00	40,000.00		
	Procurement of Cloud Network Infrastructure Service for E-Haji (1 year)	Planning Service	No	NP-53.9 - Small Value Procurement	30-11-2023	N/A	11-12-2023	12-12-2023	Government of the Philippines (continuing budget)	750,000.00		750,000.00	
	Procurement of Satellite Internet System Kit	Planning Service	No	NP-53.9 - Small Value Procurement	30-11-2023	N/A	11-12-2023	12-12-2023	Government of the Philippines (continuing budget)	600,000.00		600,000.00	
	Procurement of Wall-Mounted Split-Type Inverter Air Conditioner for the Use of the Office of Deputy Chief of Staff	Planning Service	No	NP-53.9 - Small Value Procurement	07-12-2023	N/A	14-12-2023	15-12-2023	Government of the Philippines (continuing budget)	100,000.00		100,000.00	

Prepared by:


ATTY. RHAIZA R. DELLOVA
 BAC Secretariat

Recommended for Approval by:


ADZHAR A. ALBANI, CES0 III
 BAC Vice Chairperson

APPROVED:


YUSOPH J. MANDO
 Officer-in-Charge