




Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION No. 2024-001

Mode of Procurement : Lease of Real Property and Venue (Sec. 53.10)	
Purpose: BAC Strategic Planning Workshop and PPMP Formulation for F.Y. 2024	
End-user – BAC	Code (PAP): 10000100001000
PR No. 2024-01-0260	Date: 05 January 2024
Please quote your lowest price for the items/s listed below not later than 12 January 2023 subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph ; or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00AM – 5:00 PM at NCMF BAC Secretariat Office).	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none">1. In order to be eligible for this procurement, suppliers/service providers are required to accomplish this RFQ and submit on or before the deadline together with the following:<ol style="list-style-type: none">a. <u>Valid PhilGEPS Registration Certificate/Number;</u>b. <u>Valid Mayor's/ Business Permit;</u> andc. <u>Income/Business Tax Return.</u>2. LATE SUBMISSION OF QUOTATION SHALL NOT BE ACCEPTED.3. Price validity shall be for a period of sixty (60) calendar days.4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ.5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.8. The terms of payment shall be made through check payable to the supplier. <p>All quotations shall be <u>INCLUSIVE OF VAT.</u></p>	

Item	Description	ABC	Comply/Not Comply	QUOTATION PRICE
1	<p>LOCATION: Within Metro Manila / Rizal area</p> <p>Date: 24-26 January 2024</p> <p>Number of Pax: 50 pax</p> <p>Lease of Real Property and Venue</p> <p>Function Room:</p> <ul style="list-style-type: none"> • Classroom set-up (4-5 chairs per table); • 2 Secretariat tables inside the venue; • Pillar, if any, should not obstruct the view of the participants towards the stage and projector screen/s; • 3 wireless microphone units; • Podium, Philippine flag and pole; • Projector screen and table for LCD projector; • Free, fast and steady WiFi connections; • Audible/operational sound system; • Waived electricity charges for the use of laptops and projectors; • Separate prayer area for male and female. <p>Accommodation:</p> <ul style="list-style-type: none"> • January 24-26, 2023 for 50 pax <p>Food (for 50 pax):</p> <ul style="list-style-type: none"> • Strictly NO PORK OR ANY DERIVATIVES FROM PORK, SWINE, HAM, PIG, OR PORCINE (STRICTLY HALAL) • Over-flowing coffee during training; • January 23 – Dinner; • January 24-25 – Breakfast, AM and PM snacks and Dinner • January 26 – Breakfast, AM snacks and Lunch. <p>Amenities:</p> <ul style="list-style-type: none"> • Air-conditioned; • Well-lighted rooms and venue; • Free parking for participants; • Free water <p>Mode of Payment:</p> <ul style="list-style-type: none"> • Send bill arrangement. 	P375,000.00		
ABC	THREE HUNDRED SEVENTY-FIVE THOUSAND PESOS (P375,000.00)			

 23.754
TAHIR S. LIDASAN, JR., CESO II
Chairman, BAC

Signature over Printed Name of Representative/Company

Address

PhilGEPS Registration Number (Platinum/Red)

Tel. No./Cellphone /Email Address

RFQ No. 2024-001 Lease of Venue – BAC Strategic Planning Workshop and PPMP Formulation for F.Y. 2024