



CONSULATE GENERAL OF THE PHILIPPINES
القنصلية العامة لجمهورية الفلبين
OFFICE OF THE HAJJ ATTACHE
مكتب ملحق للحاج



SPECIAL BIDS AND AWARDS COMMITTEE HAJJ 2024
REQUEST FOR QUOTATION No. 2024-002

Mode of Procurement: Procurement of Goods and Services to be Procured and Performed Overseas	
End-User: Bureau of Pilgrimage and Endowment	Date: 15 January 2024
Purpose: PROCUREMENT OF MAKKAH HOUSING ACCOMMODATION FOR THE 1445 HAJJ SEASON (Makkah-based Hotel Owners/Managers and Service Providers only)	
PR No. 2024-01-0002	CODE: POD-002
Please quote your lowest price for the items/s listed below not later than noon on 21 January 2024 subject to the following General conditions, and submit your quotation duly signed by your representative by email: hajjbac@ncmf.gov.ph or personal delivery to: OFFICE OF THE HAJJ ATTACHÉ 2nd Floor Building 4, Consulate General of the Philippines 4663 Fajr Street, Al-Rehab District 6, Jeddah, Kingdom of Saudi Arabia	
TERMS AND CONDITIONS:	
<p>1. In order to be eligible for this procurement, suppliers/service providers are required to accomplish the RFQ and submit on or before the deadline together with the following: Interested SERVICE PROVIDERS must submit the following:</p> <ol style="list-style-type: none">Company profileTasreeh/Permit from the Ministry of Hajj and UmrahPermit/Accreditation from Saudi Chamber of CommercePermit/Accreditation from Saudi Tourism AuthorityProof as Service Provider for at least three (3) consecutive years, including operational experience in handling Hajj/pilgrimsFinancial statements for the last three (3) yearsFinancial clearance confirming that the Pilgrims Affairs Office (Hajj Mission) bears no financial obligations to their company (For repeating Service Providers)Certification/relevant documents evidencing at least five (5) years of experience in hotel/housing management/operationPrice quotation/offer and other details of the proposal in a sealed envelope for the following housing specificationsparticipating service providers must also submit a certificate from the hotel owner or manager certifying that he has a contract of lease of his offered hotel for Hajj 1445 or at least certifying that he is exclusively authorized to offer the hotel to the Philippine Hajj Affairs. In case of non-submission, he may present the said certificate during the opening of the bidding proposals on January 15, 2024, at the Philippine Consulate General in Jeddah, KSA.All documents must be Apostilled by the Competent Authority below: THE MINISTER OF FOREIGN AFFAIRS Address: The Minister of Foreign Affairs Telephone: +966114067777 (Ext: 5190)	

Fax: +966114414588

E-mail: ccc@mofa.gov.sa

Language of Communication: General website (see also "Practical Information"):

<https://services.mofa.gov.sa/ratification/apostilleratification/search>

2. Price validity shall be for a period of sixty (60) calendar days.
3. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications, preferences and other terms and conditions stated in the RFQ.
4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
5. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
6. The terms of payment shall be made through a check payable to the supplier.
7. Late submission of the quotation shall not be accepted.
8. **All quotations shall be INCLUSIVE OF VAT**

LOT	Description	Comply/Not Comply	ABC	Price Quotation
1	<p>Introduction: This document outlines the specific requirements for the procurement of accommodation for 7,000 pilgrims in Makkah during the specified period for their pilgrimage.</p> <p>CRITERIA DESCRIPTION (Makkah-based Hotel Owners/Managers and Service Providers only)</p> <p>1. LOCATION 1.1 The hotel/housing must be SITUATED not exceeding 2,000-meter radius of Masjid Al Haram. Preferably at Ibrahim Khalil Street, Al Hijra Street, Ummol Qura, Mahbas Aljin, Ajjad, Attaysir and Kuday 1.2 For hotel housing exceeding 1,500-meter radius of Masjid Al Haram, Hotel owners/managers and service providers must provide bus/transportation.</p> <p>2. AVAILABILITY 2.1 The hotel/housing rooms must be spacious enough to give space for the luggage of the pilgrims and a passable aisle between beds and not exceed 5 single bed capacity per classic room 2.2 Rooms with 8 single bed capacity per junior suite rooms must have two toilets.</p> <p>3. PRICING AND PAYMENT</p>		42,000,000.00 SAR	

	<p>3.1 The hotel/housing accommodation service provider must provide a detailed pricing structure, including:</p> <ul style="list-style-type: none"> a. Accommodation rates for per pilgrim, inclusive of VAT and other charges; b. Full board catering rate for 23 days per pilgrim. c. Payment (inclusive of taxes) terms and schedule with no requirement for deposit upon signing of the contract. <p>4. FUNCTIONALITY</p> <p>4.1 The hotels with a wide range of facilities, superior designs qualities, excellent service and offer a deluxe pilgrim experience preferably with a 3-star rating or at least with a quality standard consistent with a 3-star rated hotel.</p> <p>4.2 Each room must have an air-conditioning unit with a refrigerator.</p> <p>4.3 Each room must have its own toilet, hot and cold bath and toiletries.</p> <p>4.4 Uninterrupted toilet water supply.</p> <p>4.5 Ideally, offered hotels or buildings must be close to each other and have at least 1,500 capacity for each building.</p> <p>5. DURATION</p> <p>5.1 The pilgrims' stay is for the duration of 1445(2024) Hajj season (see attached flight schedule and date of pilgrims' movement while in the Kingdom)</p> <p>6. FACILITIES AND AMENITIES</p> <p>6.1 24hrs. internet access for the pilgrims in the hotel lobby.</p> <p>6.2 At least one to two (1-2) hot and cold mineral water dispensers per floor depending on the no. of pilgrims per floor</p> <p>6.3 Dining area</p> <p>6.4 Prayer area</p> <p>6.5 Spacious lobby</p> <p>6.6 Enough number of elevators</p> <p>6.7 Preferably with Laundry, drying, and parking areas</p> <p>7. CATERING</p> <p>7.1 FULL BOARD PACKED MEALS with fruits and free coffee, tea and/or bottled water (breakfast, lunch and dinner) (see attached flight schedule and date of pilgrims' movement while in the Kingdom)</p> <p>7.2 Preferably Asian/Filipino dishes</p>			
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<p>7.3 Must provide daily menu (breakfast, lunch, and dinner). No repeated viand for more than three days</p> <p>7.4 Must be healthy and nutritious</p> <p>7.5 Food coupon for the pilgrims</p> <p>7.6 Commitment to deliver on time with the corresponding penalty for the delay.</p> <p>8. OTHER CONDITIONS</p> <p>8.1 Provide a designated area for the administrative office with desktop/laptop computer, printer, unlimited internet access and office supplies.</p> <p>8.2 Provide designated clinic with isolation room in each hotel/housing accommodation for the Medical Team with clinical beds, tables, chairs, medical cabinets, garbage bins, 2-3 wheelchairs and other medical equipment needed by the Medical Team.</p> <p>8.3 Provide three (3) full-sized utility vehicles with drivers:</p> <ul style="list-style-type: none"> a. For airport/welcome/bus loading team b. For billeting/Maktab team c. For medical emergencies/needs, transport going to other hotels seeking medical attention, mobile clinic. <p>8.4 Provide two (2) fully equipped ambulances with drivers:</p> <ul style="list-style-type: none"> a. For transfer of patients from hotel/clinic-hospitals b. For Mashaer period particularly for emergency purposes <p>8.5 All Tasreehs (permits) of the vehicles and ambulances for the Mashaer period will be facilitated and secured by the Service Provider in coordination with the Office of the Hajj Attaché</p> <p>8.6 Provide sim cards with call and data load for Supervisory and Medical Team</p> <p>8.7 Provide free accommodation for the official members of the Pilgrims Affairs Office (Supervisory, Medical and Officials), numbering 90 officials.</p> <p>8.8 Provide financial clearance confirming that the Pilgrims Affairs Office bears no financial obligations to their company (For repeating Service Providers)</p> <p>8.9 Provide 24/7 assistance.</p>			
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	8.10 All contracts must be in two columns in English and Arabic texts			
APPROVED BUDGET FOR THE CONTRACT (ABC): SAR 42,000,000.00 FORTY-TWO MILLION SAUDI RIYALS				

Please take note that the OPENING OF BIDS will be on January 22, 2024, at 3:30 pm at the Social Hall of the Philippine Consulate General, Jeddah, Kingdom of Saudi Arabia.


OMAR A. MANDIA
 OIC Hajj Attaché

 Signature over Printed Name of Representative/Company

 Address

 PhilGEPS Registration Number

 Tel. No./Cellphone /Email Address

RFQ 2024-002 Procurement of Makkah Hotel/Housing Accommodation 1445 Hajj Season