



Republic of the Philippines  
 OFFICE OF THE PRESIDENT  
 NATIONAL COMMISSION ON MUSLIM FILIPINOS

**BIDS AND AWARD COMMITTEE**

Request for Quotation No. 2024-014

<b>Mode of Procurement: Section 53. LEASE OF VENUE AND ACCOMMODATION</b>	
Purpose: <b>BASIC MEDIATION COURSE IN IDENTIFIED MUSLIM COMMUNITIES</b>	
End-User: <b>NCMF – BPCR</b>	CODE (PAP) <b>32020010004000</b>
PR No. <b>2024-02-0019</b>	Date: <b>March 18, 2024</b>
Please quote your lowest price on the item/s listed below not later than <b>22 March 2024</b> subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: ( <a href="mailto:bacsecretariat@ncmf.gov.ph">bacsecretariat@ncmf.gov.ph</a> ; or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00AM-5:00PM at NCMF BAC Secretariat Office)	

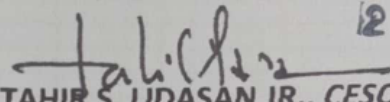
<p><b>TERMS AND CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>1. In order to be eligible for the procurement suppliers/ service providers are <b>required to accomplished this RFQ</b> and submit on or before the deadline together with the following:           <ol style="list-style-type: none"> <li>a. <b>Valid PhilGEPS Registration Certificate/Number</b></li> <li>b. <b>Valid Mayor's / Business Permit; and</b></li> <li>c. <b>Income/ Business Tax Return</b></li> </ol> </li> <li>2. <b>Late submission of quotation shall not be accepted</b></li> <li>3. Price validity shall be for a period of sixty (60) calendar days.</li> <li>4. Award of Contract shall be made to lowest quotation, and complies with the specifications and other terms and conditions stated in the RFQ.</li> <li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representatives(s)</li> <li>6. The NCMF reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li> <li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li> <li>8. The terms of payment shall be made through check payable to the supplier</li> <li>9. All quotations shall be inclusive of VAT.</li> </ol>
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ITEM	Description	ABC	ABC Comply/ Not Comply	Price Quotation
1.	Location: Puerto Princesa, Palawan			
	Date: 24 April 2024- 27 April 2024			
	Number of participants: 20 pax			

<p>Lease of Real Property and Venue: Function Room:</p> <ul style="list-style-type: none"> <li>● Classroom set-up (4-5 chairs per table)</li> <li>● Pillar, if any, should not obstruct the view of the participants towards the stage and projectors screens/s;</li> <li>● 3 wireless microphone units;</li> <li>● Podium, Philippine flag and pole;</li> <li>● Projector screen and table for LCD projector;</li> <li>● Free, fast and steady Wi-Fi connection;</li> <li>● Audible/operational sound system</li> <li>● Audible/operational sound system</li> <li>● Separate prayer area for male and female</li> </ul>	<p><b>P190,250.00</b></p>		
<p>Accommodation: preferably in new/ newly renovated rooms:</p> <ul style="list-style-type: none"> <li>- April 24, 2024 (for 20 pax)</li> <li>- April 25, 2024 (for 20 pax)</li> <li>- April 26, 2024 (for 20 pax)</li> <li>- April 27, 2024 check out</li> </ul>			
<p><b>Food:</b> No pork and no derivative from pork, swine, ham, pig or porcine (<b>STRICTLY HALAL</b>) April 24- buffet Dinner for 20 pax April 25 - Full Board for 20pax Breakfast AM/PM Snacks; Buffet Lunch and Dinner</p> <p>April 26- Full Board for 20 pax Breakfast AM/PM Snacks; and Buffet Lunch 70pax Buffet Dinner and 20pax</p> <p>April 27 breakfast for 20 pax</p> <p>free-flowing coffee* (preferably brewed and tea*)</p>			
<p>Amenities:</p>			



	<ul style="list-style-type: none"> <li>• Air-conditioned;</li> <li>• Well-lighted rooms and venue;</li> <li>• Free parking for participants</li> <li>• Free water</li> </ul>			
	Mode of payment: Send bill arrangement payment thru LDDAP			
<b>ABC</b>	<b>ONE HUNDRED NINETY THOUSAND TWO HUNDRED FIFTY PESOS (P190,250.00)</b>			


124.044  
**TAHIR S. LIDASAN JR., CESO II**  
 Chairman, BAC

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Signature over Printed Name of Representative/ Company

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Address

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PHILGEPS: Registration Number (Platinum/Red)

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Tel.No.: /Cellphone/Email Address

**RFQ No 2024 Lease of Venue- BASIC MEDIATION COURSE IN IDENTIFIED MUSLIM COMMUNITIES**