



Republic of the Philippines  
**OFFICE OF THE PRESIDENT**  
**NATIONAL COMMISSION ON MUSLIM FILIPINOS**

**BIDS AND AWARD COMMITTEE**  
**REQUEST FOR QUOTATION – 2024-035**

<b>Mode of Procurement: Small Value Procurement</b>				
<b>Purpose: Preventive Maintenance Service (PMS)</b>				
<b>End-user – ADMIN-GSD</b>			<b>Code (PAP):</b>	
<b>PR No. 2024 – 05 - 0154</b>			<b>Date: 29 May 2024</b>	
Please quote your lowest price for the items/s listed below not later than <b>3 June 2024</b> subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00 AM - 5:00 PM).				
<b>TERMS AND CONDITIONS:</b>				
<ol style="list-style-type: none"> <li>1. In order to be eligible for this procurement, suppliers'/service providers are required to accomplish this RFQ and submit on or before the deadline together with the following:               <ol style="list-style-type: none"> <li>a. <u>Valid PhilGEPS Registration Certificate/Number;</u></li> <li>b. <u>Valid Mayor's/ Business Permit;</u></li> <li>c. <u>Income/Business Tax Return:</u> (for ABC's above ₱100,000.00) <i>gn</i></li> <li>d. <u>Notarized Omnibus Sworn Statement</u></li> </ol> </li> <li>2. <b>Late submission of quotation shall not be accepted.</b></li> <li>3. Price validity shall be for a period of sixty (60) calendar days.</li> <li>4. Award of contract shall be made to lowest quotation with complete requirements and complies with the specifications and other terms and conditions stated in the RFQ</li> <li>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>6. The NCMF reserves the right to reject any or all quotations/bid proposals or declares the bidding a failure or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</li> <li>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</li> <li>8. The terms of payment shall be made through check payable to the supplier. All quotations shall be <u>INCLUSIVE OF VAT.</u></li> </ol>				
Item	Description	ABC	Comply/Not Comply	QUOTATION PRICE
	Preventive Maintenance Service (PMS) Cleaning of Air Conditioning Units			



Office	Type of Aircon	Quantity	Remarks
GSD	Hyundai Split Type	2	2.5 HP
BLA	Tusot Split Type	1	2.5 HP
BMS	Hyundai Split Type	1	2.5 HP
BPCR	Hyundai Split Type	1	2.5 HP
BMS	Hyundai Split Type	1	2.5 HP
BPE	Carrier Spilt Type	1	2.5 HP
BMEA	Hyundai Split Type Carrier Split Type	1 1	2.5 HP 2.5 HP
Dir. BMEA	Matrix Split Type	1	1.5 HP
DED	Ox Split Type	1	2.0 HP
OED	Carrier Split Type Ox Split Type	1 1	2.5 HP 2.0 HP
MISD	Hitachi Split Type	2	2.5 HP
BER	Hyundai Split Type Carrier Floor Type	2 3	2.5 HP 3TR
COS	Hyundai Spilt Type	1	2.5 HP
BAC	Carrier Split Type	1	2.5 HP
PMO	Mobe Split Type	1	2 HP
OSEC	Hyundai Split Type LG Window Type	1 4	2.5 HP 2 HP

Comm. Mindalano	Hyundai Split Type	1	2.5 HP
Comm. Mindalano	Condura Split Type	1	2.0 HP
Comm. Along	Tusot Split Type	2	2.5HP
NCMFE A	National Split Type	1	1.5 HP
Prayer Room	Ox Split Type	1	2.0 HP
Comm. Macadawan	Ox Split Type	1	2.0 HP
Planning	LG Window Type	3	2 HP
BPE	LG Window Type	3	2 HP
BMS	LG Window Type	3	2 HP
FMS	LG Window Type	3	2 HP
Cashier	LG Window Type	1	2 HP
Admin	LG Window Type	2	2 HP
HR	LG Window Type	2	2 HP
Comm. Mando	Carrier Window Type	1	2 HP
Dir. Cosaine (BPCR)	Kollin Window Type	1	2 HP
	Panasonic Window Type	1	1 HP
CRS	Panasonic Window Type	1	1 HP
	Carrier Window Type	1	2 HP



	COA	Carrier	1	2 HP		
		Window Type	1	1.5 HP		
		Carrier	1	1.0 HP		
		Window Type				
		National				
		Window Type				
	Comm. Mastura	Tusot	1	2 HP		
		Window Type	1	2 HP		
		Carrier				
		Window Type				
Comm. Munib	Tusot	1	2 HP			
	Window Type					
Comm. Lidasan	Tusot	1	2 HP			
	Window Type					
Prayer Room	Carrier	1	2 HP			
	Window Type	1	1.5 HP			
	Carrier					
	Window Type					
Comm. Mamokid	Condura	1	2 HP			
	Window Type					
BPE	Carrier	1				
	Window Type	1	1.5 HP			
	Condura	1	1.0 HP			
	Window Type					
BMCA	Hyundai	1				
	Floor Type	1	3TR			
Social Hall	Carrier Floor	1	3TR			
	Ty	1				
	<b>Mode of Payment:</b>					
	Send bill arrangement payment thru LDDAP					
<b>ABC</b>	<b>THREE HUNDRED THOUSAND PESOS (PHP 300,000.00)</b>					

**TAHIR S. LIDASAN JR., CESO II**  
Chairman, BAC

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Signature over Printed Name of Representative/ Company

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Address

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PHILGEPS: Registration Number (Platinum/Red)

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Tel.No.: /Cellphone/Email Address

**RFQ No 2024-035 Small Value Procurement - Preventive Maintenance Service (PMS)**