



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

Bids and Awards Committee
REQUEST FOR QUOTATION No. 2024-047

Mode of Procurement: Section 53. 10- LEASE OF REAL PROPERTY OR VENUE	
Purpose: POST-HAJJ ASSESSMENT 2024	
End-User: BPE	CODE (PAP): 310100100001000
PR No.:	Date: July 29, 2024
Please quote your lowest price on the item/s listed below not later than August 7, 2024 subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00 AM-5:00 PM at NCMF BAC Secretariat Office)	
TERMS AND CONDITIONS:	
<ol style="list-style-type: none">1. To be eligible for the procurement suppliers'/ service providers are required to accomplish this RFQ and submit it on or before the deadline together with the following:<ol style="list-style-type: none">a. Valid PhilGEPS Registration Certificate/Numberb. Valid Mayor's / Business Permit; andc. Income/ Business Tax Return2. Late submission of the quotation shall not be accepted3. Price validity shall be for sixty (60) calendar days.4. Award of Contract shall be made to the lowest quotation and complies with the specifications and other terms and conditions stated in the RFQ.5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representatives(s)6. The NCMF reserves the right to reject any or all bid proposals, declare the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.8. The terms of payment shall be made through a check payable to the supplier9. All quotations shall be inclusive of VAT.	

Item	DESCRIPTION	ABC	Comply/Not Comply	Price Quotation
1.	POST-HAJJ ASSESSMENT 2024 Location: ZAMBOANGA CITY -within city proper Duration: AUGUST 19-22, 2024 Number of Participants: 100pax	PHP1,081,500.00		

<p>Venue:</p> <ul style="list-style-type: none">- Can accommodate 120pax- Free-flowing coffee and tea set up with sugar and creamer- Chairs and table (classroom Set-up)- Stable and fast Wi-Fi connection- The secretariat table must be situated at the entrance and there should be a separate table for the resource speaker- Sound System compatible with USB, external hard drive etc.- Audible/operational sound system- Waived electricity charges for the use of laptop and projectors- Minimum 3 microphones- Podium and Philippine Flag- Power outlets and extra extension cord for computer aided workshop- Free pencil and paper- Separate table for the resource speaker (in front) and Secretariat (at the back) for registration- Separate Prayer Area for Male and Female- Meals good for 120 pax (full board meals) <p>Accommodation:</p> <ul style="list-style-type: none">• August 19, 2024-Check-in of 100 pax• August 19, 2024-inclusive of lunch and dinner upon check-in date for 100pax• August 20-21, 2024-inclusive of full board meals (breakfast, am snacks, lunch, pm snacks and dinner) for 120 pax			
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	<ul style="list-style-type: none">• August 22, 2024- inclusive of breakfast and lunch before check-out for 100pax <p>Amenities:</p> <ul style="list-style-type: none">- Air-conditioned- with elevators- well-lighted room- free parking- free water (hot and cold)- Free-flowing brewed coffee and tea <p>Food: NO PORK, AND NO DERIVATIVES FROM PORK, SWINE, HAM, PIG, OR PORCINE</p> <p>Ambiance:</p> <ul style="list-style-type: none">- Free from outside noise. Able to focus during the entire duration of the activity <p>Mode of Payment:</p> <ul style="list-style-type: none">- Send Bill arrangement payment thru LDDAP			
ABC	One Million Eighty-One Thousand Five Hundred Pesos (₱ 1,081,500.00)			


TAHIR S. LIDASAN JR., CESO II
Chairman, BAC

Signature over Printed Name of Representative/ Company
Address
PHILGEPS: Registration Number (Platinum/Red)
Tel. No.: /Cellphone/Email Address