

Republic of the Philippines

OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARD COMMITTEE Request for Quotation No. 2024-066

Mode of Procurement: Section 53. 10- LEASE OF REAL PROPERTY OR

VENUE

Purpose: 2024 BPE TEAM BUILDING

End-User: BPE CODE (PAP): 310100100001000

PR No. 2024-09-0260 Date: SEPTEMBER 24, 2024

Please quote your lowest price on the item/s listed below not later than <u>27 SEPTEMBER 2024</u> subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00 AM-5:00 PM at NCMF BAC Secretariat Office)

TERMS AND CONDITIONS:

- To be eligible for the procurement suppliers/ service providers are required to accomplish this RFQ and submit it on or before the deadline together with the following:
 - a. Valid PhilGEPS Registration Certificate/Number
 - b. Valid Mayor's / Business Permit; and
 - c. Income/ Business Tax Return
- 2. Late submission of the quotation shall not be accepted
- 3. Price validity shall be for sixty (60) calendar days.
- 4. Award of Contract shall be made to the lowest quotation and complies with the specifications and other terms and conditions stated in the RFQ.
- 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representatives(s)
- 6. The NCMF reserves the right to reject any or all bid proposals, declare the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.
- 8. The terms of payment shall be made through a check payable to the supplier
- 9. All quotations shall be inclusive of VAT.

Item	DESCRIPTION	ABC	Comply/Not Comply	Price Quotation
	2024 BPE TEAM BUILDING			
	Location: Outside Metro Manila	PHP120,000		
1.	Date: October 11-13,2024 ,/			1

Venue:

- Accommodation good for 25pax
- Free flowing coffee and tea set up with sugar and creamer
- Chairs and Table (Roundtable Set-up)
- Stable and fast wifi Connection
- Sound system compatible with USB, External hard drive etc.
- Audible/operational sound system
- Waived electricity charges for the use of laptop and projects
- Free pencil and paper
- Meals food for 25pax (full board meals)

Accommodation:

Day 1 – Check in of 25 pax; Inclusive of lunch and dinner upon check in date Day 2 – Inclusive of full board meals (breakfast, am snack, lunch, pm snack, and dinner) Day 3 – Inclusive of meals (breakfast and lunch)

Amenities:

- Air-conditioned
- Well lighted room
- Free parking
- Free water (hot and Cold)
- Free flowing brewed coffee and tea

Food:

 No PORK, and no derivatives from pork,

	swine, ham, pig or porcine.		
	Mode of Payment" • Send bill arrangement payment thru LDDAP.		
ABC	ONE HUNDRED TWENTY	THOUSAND PESOS (120,000)	

Signed by:

2024-09-25

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TAHIR S. LIDASAN JR., CESO II
Chairman, BAC

ignature ove	r Printed Name of Representative/ Comp
	Address
PHILGEP	PS: Registration Number (Platinum/Red)
Te	el.No.: /Cellphone/Email Address

RFQ No. 2024-066-2024 BPE TEAM BUILDING