



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARD COMMITTEE

Request for Quotation No. 2024-068

Mode of Procurement: Section 53. 10- LEASE OF REAL PROPERTY OR VENUE

Purpose: SPMS REFRESHER COURSE

End-User: ADMINISTRATIVE SERVICE

CODE (PAP): S-APP 2024-026

PR No.

Date: 24 SEPTEMBER 2024

Please quote your lowest price on the item/s listed below not later than **27 SEPTEMBER 2024** subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00 AM-5:00 PM at NCMF BAC Secretariat Office)

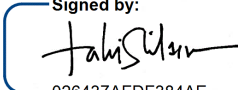
TERMS AND CONDITIONS:

1. To be eligible for the procurement suppliers/ service providers are **required to accomplish this RFQ** and submit it on or before the deadline together with the following:
 - a. **Valid PhilGEPS Registration Certificate/Number**
 - b. **Valid Mayor's / Business Permit; and**
 - c. **Income/ Business Tax Return**
2. **Late submission of the quotation shall not be accepted**
3. Price validity shall be for sixty (60) calendar days.
4. Award of Contract shall be made to the lowest quotation and complies with the specifications and other terms and conditions stated in the RFQ.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representatives(s)
6. The NCMF reserves the right to reject any or all bid proposals, declare the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.
8. The terms of payment shall be made through a check payable to the supplier
9. All quotations shall be inclusive of VAT.

Item	DESCRIPTION	ABC	Comply/Not Comply	Price Quotation
1.	1. Venue a. Must accommodate 60 participants.	PHP714,000		

	<div><div>b. Column-free design to prevent obstructions for speakers and attendees.</div><div>c. Furnished with rectangular tables (6pax per table) and chairs for participants.</div><div>d. Sound system with external input capability, including 4 wireless microphones.</div><div>e. Projector System for clear display of electronic visual aids.</div><div>f. Two separate prayer areas for male and female participants.</div><div>g. Wi-Fi/Internet connection.</div><div>h. Air-conditioned, well-lit venue with free parking.</div><div>i. Accessible to Public Utility Vehicles, Police, Hospital, etc., in case of emergencies</div></div>			
	<div><div>2. Accommodation</div><div>a. October 14 – 15, 2024: 32 rooms, Double Sharing</div></div>			

	<div>b. October 13, 2024 – Check-in</div> <div>c. October 15, 2024 – Check-out</div> <div>3. Meals</div> <div>a. Strictly Muslim-friendly (NO pork or any pork derivatives)</div> <div>b. Check-In Day: Buffet dinner</div> <div>c. First Day: Buffet breakfast, lunch, AM & PM snacks, and dinner</div> <div>d. Check-Out Day: Buffet breakfast, lunch, and snacks.</div>			
ABC	SEVEN HUNDRED FOURTEEN THOUSAND PESOS (P714,000.00)			

Signed by:
 2024-09-25
026437AFDF384AE...
TAHIR S. LIDASAN JR., CESO II
Chairman, BAC

Signature over Printed Name of Representative/ Company

Address

PHILGEPS: Registration Number (Platinum/Red)

Tel.No.: /Cellphone/Email Address