



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL COMMISSION ON MUSLIM FILIPINOS

BIDS AND AWARD COMMITTEE
Request for Quotation No. 2024-079


Mode of Procurement: Section 53. 10- LEASE OF REAL PROPERTY OR VENUE	
Purpose: SEMINAR-WORKSHOP ON NEW PROCUREMENT LAW (RA 12009)	
End-User: AS-BAC	CODE (PAP): S-APP 2024-025
PR No.:	Date: October 18, 2024
Please quote your lowest price on the item/s listed below not later than October 21, 2024 subject to the following terms and conditions, and submit your quotation duly signed by your representative by email: bacsecretariat@ncmf.gov.ph or personal delivery at NCMF Central Office (Mondays-Fridays, 8:00 AM-5:00 PM at NCMF BAC Secretariat Office)	
TERMS AND CONDITIONS:	
<p>1. To be eligible for the procurement suppliers'/ service providers are required to accomplish this RFQ and submit it on or before the deadline together with the following:</p> <ul style="list-style-type: none">a. Valid PhilGEPS Registration Certificate/Numberb. Valid Mayor's / Business Permit; andc. Income/ Business Tax Return <p>2. Late submission of the quotation shall not be accepted</p> <p>3. Price validity shall be for sixty (60) calendar days.</p> <p>4. Award of Contract shall be made to the lowest quotation and complies with the specifications and other terms and conditions stated in the RFQ.</p> <p>5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representatives(s)</p> <p>6. The NCMF reserves the right to reject any or all bid proposals, declare the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.</p> <p>7. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.</p> <p>8. The terms of payment shall be made through a check payable to the supplier</p> <p>9. All quotations shall be inclusive of VAT.</p>	

Item	DESCRIPTION	ABC	Comply / Not Comply	Price Quotation
1.	SEMINAR-WORKSHOP ON NEW PROCUREMENT LAW (RA 12009) LOCATION: Within Luzon DATE OF EVENT: October 27-30, 2024 NUMBER OF PARTICIPANTS: 50pax	PHP 754,000.00		



<p>VENUE:</p> <ul style="list-style-type: none">a) Can accommodate 50paxb) Free-flowing coffee and tea set up with sugar and creamerc) Chairs and table (classroom Set-up)d) Stable and fast Wifi connectione) The Secretariat table must be situated at the entrance and there should be a separate table for the resource speakerf) Sound System compatible with USB, external hard drive etc.g) Audible/operational sound system *White screen for projectors*h) Waived electricity charges for the use of laptop and projectorsi) Minimum 3 microphonesj) Podium and Philippine Flagk) Power outlets and extra extension cord for computer aided workshopl) Free pencil and paperm) Separate table for the resource speaker (in front) and Secretariat (at the back) for registrationn) Separate Prayer Area for Male and Femaleo) Meals good for 120 pax (full board meals) <p>ACCOMMODATION:</p> <ul style="list-style-type: none">a) October 27, 2024 - inclusive of lunch and dinner upon check-in date, for 50 paxb) October 28-29, 2024 - inclusive of full board meals (breakfast, AM snacks, lunch, PM snacks and dinner) for 50 paxc) October 30, 2024 – inclusive of breakfast prior to check-out			
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	AMENITIES: a. Air-conditioned b. with elevators c. well-lighted room d. free parking e. free water (cold and hot) f. Free-flowing brewed coffee and tea FOOD: a. NO PORK, AND NO DERIVATIVES FROM PORK, SWINE, HAM, PIG, OR PORCINE AMBIANCE: a. Free from outside noise. Able to focus during the entire duration of the activity MODE OF PAYMENT: a. Send Bill arrangement payment thru LDDAP			
ABC	SEVEN HUNDRED FIFTY-FOUR THOUSAND PESOS (PHP 754,000.00)			



TAHIR S. LIDASAN JR., CESO II
Chairman, BAC

Signature over Printed Name of Representative/ Company

Address

PHILGEPS: Registration Number (Platinum/Red)

Tel. No.: /Cellphone/Email Address