



Republic of the Philippines  
**NATIONAL COMMISSION ON MUSLIM FILIPPINOS**  
**NATIONAL CAPITAL REGION**  
3<sup>rd</sup> Flr. Bookman Bldg., 373 Quezon Ave., Quezon City

**REQUEST FOR QUOTATION (RFQ)**

PR No.		RFQ No.	
PR Date	November 12 , 2024	PhilGEPS Ref. No.	
End User	NCMF-NCR	Closing Date	December 10 , 2024
ABC	P 600,000.00	Closing Time	3:00 PM

Sir/Madam:

The National Commission on Muslim Filipinos – National Capital Region (NCMF-NCR), will undertake an Alternative Method of Procurement through Small Value Procurement of Modulars/cubicle and furniture described in the PR for office upgrade (ISO and ARTA compliant), in accordance with the Small Value Procurement of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

The NCMF-NCR hereinafter referred to as “purchaser”, now request submission of a price quotation for the subject below.

PR NO.	QTY.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC) Inclusive of VAT
	61	Modular Cubicle	500,000.00
	1 set	Two seater sofa with 2 side chair	30,000.00
	1	Office Chair, preferably blue	10,000.00
	1	Table	4,000.00
	Set	Accordion or Vinyl wall divider	56,000.00
		<b>TOTAL</b>	<b>P 600,000.00</b>

Award of contract shall be made to the bidder with the lowest quotation for the subject which comply with the minimum technical specifications and other terms and conditions stated herein.

Prospective bidders shall accomplish and submit duly signed Price Quotation Form (PQF) not later than the date above-stated at the NCMF-NCR, 373 Bookman Bldg., Quezon Ave., Quezon City. Open submission may be done manually or through email: [ncmfncr2010@gmail.com](mailto:ncmfncr2010@gmail.com) or Fax No. (02) 711-6112. **The attached form is the only acceptable form as prescribed by NCMF.**

NCMF-NCR Conditions of Sale:

1. All items may be handwritten or typewritten;
2. Price validity shall be attached upon submission of quotation;
3. Delivery schedule: The winning bidder must deliver the items on December 6, 2023.
4. Site: **373 Bookman Bldg., Quezon Avenue, Quezon City.**

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

The NCMF reserves the right to accept or reject any bid, to annul bidding process, and to reject all bids at any time prior to contract award, without thereby incurring liability to the affected bidder or bidders.

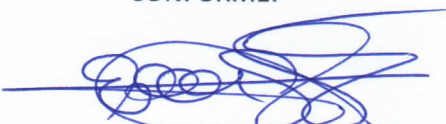


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**ALFARAH A. ADIONG, CPA**  
CADO

CONFORME:

  
**ESMAEL A. ABDUL, MD**  
Chairperson  
Regional Bids and Awards Committee (BAC)



Republic of the Philippines  
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**NATIONAL CAPITAL REGION**  
**BIDS AND AWARDS COMMITTEE**



**BAC RESOLUTION RECOMMENDING AN ALTERNATIVE METHOD OF PROCUREMENT THROUGH SMALL VALUE PROCUREMENT, FOR THE PROCUREMENT OF THE ITEMS LISTED BELOW FOR AN OFFICE UPGRADE (ISO and ARTA compliant).**

**BAC RESOLUTION NO. 11**

**WHEREAS**, the National Commission on Muslim Filipinos – National Capital Region (NCMF-NCR) received an allotment/funding for furniture and fixtures for an office upgrade (ISO and ARTA compliant);

**WHEREAS**, there is a need to undergo procurement processes for the implementation of the above-mentioned program;

**WHEREAS**, during the Pre-Procurement Conference on October 11, 2024, the end-user / implementing unit proposed to the Bids and Awards Committee (BAC), upon due recommendation of the BAC Secretariat, that the above-mentioned procurement be procured using Small Value Procurement stating that the terms, conditions, rules and procedures under 53.9 Annex “H” of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 are met and satisfied;

**WHEREAS**, upon evaluation of the documents prepared and submitted in relation to the above-mentioned, the intended





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procurement did not exceed the amount of One Million Pesos (Php 1,000,000.00) for the National Government Agencies;

**WHEREAS**, upon thorough review and evaluation of the recommendation of the end-user/implementing unit, the NCMF-NCR BAC has agreed to use the Alternative Method of Procurement through Small Value Procurement, pursuant to all terms, conditions, rules and procedures under Sections 53.9 Annex "H" of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 are met and satisfied;

**NOW THEREFORE**, we the member of the NCMF-NCR BAC hereby RESOLVE, as it is hereby RESOLVES, to recommend the use of Alternative Method of Procurement through Small Value Procurement, for the procurement of the following, pursuant to above mentioned program:

Items	Quantity
Modular Cubicle	61
Double seater sofa with 2 side chair	1 set
Office chair	1
Table	1
Accordion	set

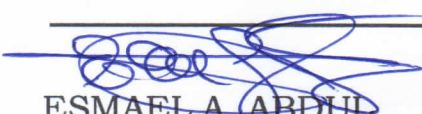
RESOLVED, at NCMF-NCR Office, Quezon Avenue, Quezon City, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**BAC MEMBERS:**



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**BIDS AND AWARDS COMMITTEE**



  
ESMAEL A. ABDUL

  
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ALFARAH A. ADIONG, CPA

  
ALI C. MARUHOM JR.

  
SALIMAR E. IBRA

  
AL-JOMER R. ALI

  
MA. YOLINA L. SUMALINOG

Approved By:

  
**DIMAPUNO A. DATU-RAMOS JR., MD, CESE**  
Regional Director, NCMF NCR