

EVENT CONTRACT

EVENT INFORMATION:	
Account Name:	NATIONAL COMMISSION ON MUSLIM FILIPINOS
Company Address:	79 JOCKER BLDG COMMONWEALTH DILIMAN QUEZON CITY
Type of Event:	STRATEGIC PLANNING FOR 2025
Date of Event:	October 15-17, 2024
Number of Participants:	25

CONTACT INFORMATION:	
Contact Person/Signatory:	SABUDDIN N. ABDURAHIM
Position Title:	Secretary
Contact Number:	09053453974
Email Address:	cidd.bmca@ncmf.gov.ph

I. TOTAL CONTRACT PRICE:

The total package is **TWO HUNDRED THIRTY-TWO THOUSAND PESOS ONLY (PHP 232,000.00)**. All incidental charges must be settled upon check-out. Signed contract must be given on or before at least 5 days prior to the dates of event.

PACKAGE COMPUTATION:

ROOM CATEGORY	NO OF ROOMS	ROOM SHARING	RATES PER PERSON	NO. OF PAX	NO. OF NIGHTS		PACKAGE AMOUNT
DELUXE	12	TWIN	4,200	24	2	=	201,600.00
DELUXE	1	SINGLE	6,500	1	2	=	13,000.00
SUBTOTAL 1						=	214,600.00

ADDITIONAL/S	RATES PER PERSON	NO. OF PAX	NO. OF NIGHTS		PACKAGE AMOUNT
LUNCH AND DINNER UPGRADE	300	25	2	=	15,000.00
CONSUMABLE	-	-	2	=	2,400.00
SUBTOTAL 1				=	17,400.00

TOTAL PACKAGE RATE:

SUBTOTAL 1		=	214,600.00
SUBTOTAL 2		=	17,400.00
TOTAL AMOUNT PAYABLE TO WHITEROCK		=	232,000.00

## II. PAYMENT TERMS:

Payments shall be made through a "Send Bill Arrangement" with a minimum of one (1) month pursuant to DBM rules and regulations on the implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for accounts Payable Due Creditors /Payees of all National Government Agencies (NGAS).

Payment or deposits can be made in cash, or bank transfer to:

**Bank:** Banco De Oro (Olongapo Branch)

**Savings Account:** 0077-0027-6827

**Account Name:** Whiterock Beach Hotel + Waterpark Inc.

## III. MEAL REQUIREMENTS:

- OCT 15: LUNCH, PM SNACK, DINNER
- OCT 16: BREAKFAST, AM SNACK, LUNCH, PM SNACK, DINNER
- OCT 17: BREAKFAST, AM SNACK

## IV. AMENITIES AND CONCESSIONS:

- FREE access to the beach and waterpark. (except Inflatable Island)
- Complimentary use of events venue for 8 hours with complete amenities (basic tables and chairs set-up, PA system, projector with widescreen, free-flowing brewed coffee (until 5 PM), and purified drinking water during conference).
- Complimentary use of kayaks, paddle board, waterslides (big bowl waterslide, rampage, sea-saw), grand swimming pool with basketball and volleyball; play pool; 2 plunge pools for adults and children, 2 new infinity pools, mini park and playground, 2 wave pools, jogging trails, upgraded spacious teambuilding grounds with shaded areas.
- FREE use of activity camp (bosom, V-bridge, U-bridge, tight rope monkey bars, cargo net and spider web).
- FREE WIFI access around the resort.
- FREE spacious/convenient parking.
- Reasonably priced Convenience/Souvenir Shops/Food Stalls.
- Amenities and concession not included in the package are subject to applicable guest rate. **V.**

## V. GUIDELINES AND RESTRICTIONS:

- Standard check-in time is 3:00 PM, while check-out is 11:00 AM.
- All guest rooms are non-smoking rooms. A designated smoking area is provided outside away from the resort. A cleaning fee of Two Thousand Pesos (Php 2,000.00) will be imposed upon violation by the guests of this restriction.
- Proper swimming attire in the swimming pool.
- The resort will not be held liable for any loss or damage of personal belongings which are unattended by the guests.
- Other guidelines and restrictions are available and posted at the resort.
- Failure to comply with any of the guidelines, policies, and terms herein set forth entitles us to terminate your booking without any compensation or reimbursement.

## VI. OTHER REQUIREMENTS:

- The Client should furnish the Resort of the room assignment.
- The Client should furnish the Resort of the Schedule of Activities.
- The Client should furnish the Resort with the list of vehicles entering the resort including their plate number



VII. TERMS AND CONDITIONS:

- a. Whiterock Beach Hotel + Waterpark Inc. has reserved all the guest rooms and function space required for this group on a definite and guaranteed basis upon receipt of the signed contract for this event. As such, Whiterock has declined any other requests from other clients to ensure that all the space required for your group is made available. In the event therefore of a revision, reduction or cancellation of the event for whatever reason, Whiterock Beach Hotel + Waterpark Inc. will adhere **"NO REFUND"** policy and a total amount fee will be charged equivalent to the total amount of this contract.
- b. Any postponement notification seven (7) days or more before the event or due to force majeure shall be allowed without any charges and subject to rebooking. For postponement notifications less than three (3) days, a 10% damage of total contract price will be charged. Payment made may be used as deposit for a future date that is available.
- c. Whiterock Beach Hotel + Waterpark Inc. shall charge the **CLIENT** for the guaranteed number of persons as booked plus the actual number of persons in addition to the reserved number based on the headcount during the event itself.
- d. A "Certificate of Creditable Tax" for taxes withheld shall be submitted by the **CLIENT** to Whiterock Beach Hotel + Waterpark Inc. prior to the group's check out. Otherwise, Whiterock Beach Hotel + Waterpark Inc. will require full payment of the total contract price as guaranteed by the **CLIENT**.
- e. All beverages items shall be exclusively purchased from Whiterock Beach Hotel + Waterpark Inc. A **CORKAGE FEE** shall be charged if the **CLIENT** brings his own beverage.
- f. Any loss, damages, breakages or injury that Whiterock Beach Hotel + Waterpark Inc. and/or its guest may suffer attributable to the acts or omissions of the **CLIENT** during their stay, shall give rise to the latter's liabilities which the former may recover under the existing laws.
- g. Whiterock Beach Hotel + Waterpark Inc. is hereby relieved from any and all liabilities arising from any forms of damages and failure in performing the terms of this contract in cases of force majeure or any fortuitous event which may hinder Whiterock Beach Hotel + Waterpark Inc. to perform such terms in a normal manner.
- h. Whiterock Beach Hotel + Waterpark Inc. reserve the right to substitute similar or comparable accommodations/menus for the event in case of a fortuitous event.
- i. Any required national and city permits and licenses for the event covered by this agreement shall be the **CLIENT's** responsibility.
- j. The venue of action shall be filed within the courts of Subic, Zambales.

Should you agree with the above terms and conditions, kindly affix your signature at the conforme portion and send it back to us at [subic.sales@whiterock.com.ph](mailto:subic.sales@whiterock.com.ph)

Thank you very much and more power

Prepared By:

  
**KELBY GATCHALIAN**  
Sales & Marketing Officer


Reviewed By:

  
**JERRICK MATA**  
Sales Account Manager

Noted By:

  
**ARNEL FERNANDEZ**  
Accounting Supervisor

Conforme:

  
**SABUDDIN N. ABDURAHIM**  
Secretary

Approved By:

  
**MIGUEL GORDON LORENZANA**  
General Manager

**ROMMEL P. BAUTISTA**  
NOTARY PUBLIC  
Commission No. 028 / Until December 31, 2025  
78 Kabalitang St. Brgy. Krus na Ligas  
Diliman, Quezon City  
PTR No. 5571877/01-02-2024/ Quezon City  
IBP No. 300503/ 01-02-2024/ Quezon City  
Roll of Attorneys No. 60923/TIN No. 149-407-786  
MCLE Compliance No. VII-0002194; 01-23-2026



SUBSCRIBED AND SWORN TO  
BEFORE ME THIS 2nd DAY OF  
Oct 2024 IN QUEZON CITY

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PAGE NO. 36  
BOOK NO. 1841  
SERIES OF WY

Parok 3, Matain, Subic, Zambales, Philippines  
[www.whiterock.com.ph](http://www.whiterock.com.ph)

(047) 232-0066 | 0908-814-6956  
[subic.sales@whiterock.com.ph](mailto:subic.sales@whiterock.com.ph)

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Thank you very much and more power

Prepared By:

  
**KELBY GATCHALIAN**  
Sales & Marketing Officer



Reviewed By:

  
**JERRICK MATA**  
Sales Account Manager

Noted By:

  
**ARNEL FERNANDEZ**  
Accounting Supervisor

Conforme:

  
**SABUDDIN N. ABDURAHIM**  
Secretary  
  
**ROMMEL P. BAUTISTA**  
NOTARY PUBLIC  
Commission No. 0281/ Until December 31, 2025  
78 Kabalitang St. Brgy. Krus na Ligas  
Diliman, Quezon City  
PTR No. 5571877/01-02-2024/ Quezon City  
IBP No. 300503/ 01-02-2024/ Quezon City  
Roll of Attorneys No. 60923/TIN No. 149-40111-1  
MCLE Compliance No. VII-0002194; 01-2024-2025

Approved By:

  
**MIGUEL GORDON LORENZANA**  
General Manager

SUBSCRIBED AND SWORN TO  
BEFORE ME THIS 2nd DAY OF  
OCT 2024 IN QUEZON CITY

DOC. NO. 172  
PAGE NO. 26  
BOOK NO. 62111  
SERIES OF 2222

Purok 3, Matatin, Subic, Zambales, Philippines  
[www.whiterock.com.ph](http://www.whiterock.com.ph)

(047) 232-0066 | 0908-814-6956  
[subic.sales@whiterock.com.ph](mailto:subic.sales@whiterock.com.ph)

