



Republic of the Philippines
Office of the President
NATIONAL COMMISSION ON MUSLIM FILIPINOS
NATIONAL CAPITAL REGION
REGIONAL BIDS AND AWARDS COMMITTEE



REQUEST FOR QUOTATION (RFQ)

PR No.		RFQ No.	
PR Date		PhilGEPS Ref. No.	
End-User	CULTURAL AFFAIRS DIVISION	Closing Date	February 21, 2025
ABC	P 67,000.00	Closing Time	2:00PM

Sir/Madam:

The National Commission on Muslim Filipinos – National Capital Region (NCMF-NCR), through the authority of its Regional Bids and Awards Committee (RBAC), intends to procure for the **2025 REGIONAL QUR'AN READING COMPETITION IN NCR** the following:

(1) MEALS (Lunch) through Alternative Method of Procurement Section 53.90 (Negotiated Procurement – Small Value Procurement); and

(2) TARPAULIN PRINTING through Alternative Method of Procurement Section 53.90 (Negotiated Procurement – Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

The NCMF-NCR hereinafter referred to as “purchaser”, now request submission of a price quotation for the subject below.

ITEM	QTY.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC) Inclusive of VAT
1.	150	Food (Meals and Refreshments) <ul style="list-style-type: none">150 PAXStrictly no Pork or any derivatives from pork, swine, ham, pig, or porcineLunch in bent-o pack rice with Juice drink	TWENTY-FOUR THOUSAND PESOS (P 24,000.00)
2.	150	Snacks (AM and PM) <ul style="list-style-type: none">150 PAXStrictly no Pork or any derivatives from pork, swine, ham, pig, or porcineSandwichMineral Water	FIFTEEN THOUSAND PESOS (P 15,000.00)

3.	2	PRINTING OF TARPAULIN <ul style="list-style-type: none"> • Size: 8 x 12 • Piece: 2 	THREE THOUSAND PESOS (P3,000.00)
4.	1	RENTAL OF EQUIPMENT <ul style="list-style-type: none"> • Size: 8 x 12 • Piece: 2 	FIFTEEN THOUSAND PESOS (P15,000.00)
5.	20	SUPPLIES AND MATERIALS <ul style="list-style-type: none"> • Sash with NCMF Logo <ul style="list-style-type: none"> ○ Green 8pcs ○ Maroon 8pcs ○ Blue 4pcs 	FIVE THOUSAND PESOS (P5,000.00)
6.	20 20 5 2 1 16 2 1 1 2 2	SUPPLIES AND MATERIALS <ul style="list-style-type: none"> • Card Case A4 • Frame Certificate A4 • Special Paper 180GSM • Manila Paper Large • Meter Stick Wood • Styropboard 1x2x2 White • Tape 2sided • Glitters • Glue All purpose • Thumbtacks • Maskiing Tape 	FIVE THOUSAND PESOS (P5,000.00)
		Mode of Payment: Send bill arrangement	

Award of contract shall be made to the bidder with the lowest quotation for the subject which comply with the minimum technical specifications and other terms and conditions stated herein.

NCMF-NCR Conditions of Sale:

1. All items may be handwritten or typewritten;
2. Price validity shall be attached upon submission of quotation;
3. Delivery schedule: The winning bidder must deliver the items on Feb 24, 2025.
4. Site: **373 Bookman Bldg., Quezon Avenue, Quezon City.**

Prospective bidders shall accomplish and submit duly signed Price Quotation Form (PQF) not later than the date above-stated addressed to:

Regional Bids and Awards Committee

National Commission on Muslim Filipinos – NCR Regional Office
373 3rd floor, Bookman Bldg., Brgy. Lourdes, Quezon Ave., Quezon City.

Fax No. (02) 711-6112

Email: ncmfncr2010@gmail.com

Documents	Remarks
Copy of 2024 Mayor's or Business Permit	In case not yet available, you may submit your expired 2024 Mayor's or Business Permit with the Official Receipt of Renewal application. Except for gov't agencies as lessors
PhilGEPS	Except for gov't agencies as lessors
Income/Business Tax Return	Except for gov't agencies as lessors

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

The NCMF reserves the right to accept or reject any bid, to annul bidding process, and to reject all bids at any time prior to contract award, without thereby incurring liability to the affected bidder or bidders.


AL JOMER P. ALI
BAC, Chairperson