



Republic of the Philippines
NATIONAL COMMISSION ON MUSLIM FILIPPINOS
NATIONAL CAPITAL REGION
3rd Flr. Bookman Bldg., 373 Quezon Ave., Quezon City

REQUEST FOR QUOTATION (RFQ)

PR No.		RFQ No.	2025-12
PR Date	April 21, 2025	PhilGEPS Ref. No.	
End User	NCMF-NCR	Closing Date	May 2, 2025
ABC	P 325,000.00	Closing Time	3:00 PM

Sir/Madam:

The National Commission on Muslim Filipinos – National Capital Region (NCMF-NCR), will undertake an Alternative Method of Procurement through Small Value Procurement of printers for office upgrade (ISO and ARTA compliant), in accordance with the Small Value Procurement of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

The NCMF-NCR hereinafter referred to as “purchaser”, now request submission of a price quotation for the subject below.

PR NO.	QTY.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC) Inclusive of VAT
	25	Printer	250,000.00
	25	Unintterruptible power supply	75,000.00
		TOTAL	P 325,000.00

Award of contract shall be made to the bidder with the lowest quotation for the subject which comply with the minimum technical specifications and other terms and conditions stated herein.

Prospective bidders shall accomplish and submit duly signed Price Quotation Form (PQF) not later than the date above-stated at the NCMF-NCR, 373 Bookman Bldg., Quezon Ave., Quezon City. Open submission may be done manually or through email: ncmfncr2010@gmail.com or Fax No. (02) 711-6112. **The attached form is the only acceptable form as prescribed by NCMF.**

NCMF-NCR Conditions of Sale:

1. All items may be handwritten or typewritten;
2. Price validity shall be attached upon submission of quotation;
3. Delivery schedule: The winning bidder must deliver the items on December 6, 2023.
4. Site: **373 Bookman Bldg., Quezon Avenue, Quezon City.**

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.



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The NCMF reserves the right to accept or reject any bid, to annul bidding process, and to reject all bids at any time prior to contract award, without thereby incurring liability to the affected bidder or bidders.


ALFARA A. ADIONG, CPA
CADOF

CONFORME:


MA. LINA U. BATACAN
Chairperson
Regional Bids and Awards Committee (BAC)