



Republic of the Philippines
NATIONAL COMMISSION ON MUSLIM FILIPINOS
NATIONAL CAPITAL REGION
BIDS AND AWARDS COMMITTEE
3rd Flr. Bookman Bldg., 373 Quezon Ave., Quezon City



REQUEST FOR QUOTATION (RFQ)

PR No.		RFQ No.	
PR Date	May 9, 2025	PhilGEPS Ref. No.	
End User	NCMF-NCR	Closing Date	May 25, 2025
ABC	P 116,680.00	Closing Time	3:00 PM

Sir/Madam:

The National Commission on Muslim Filipinos – National Capital Region (NCMF-NCR), through the authority of its Regional Bids and Awards Committee (RBAC), will undertake an Alternative Method of Procurement through Small Value Procurement for the GOODS AND SERVICES described below, in accordance with the Small Value Procurement of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

The NCMF-NCR hereinafter referred to as "Purchaser" now request submission of a price quotation for the subject items below.

PR NO.	QTY.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC) Inclusive of VAT
	60	Sandwich / Broa	7,200.00
	60	Set Meal, Juice & Bottled Water	22,800.00
	60	Pasta / Pansit	11,400.00
	2	8x4" Tarpaulin	1,280.00
	60	Notebook (Spiral, 60 Sheets)	2,400.00
	60	Ball pen (Blue and Black)	600.00
	60	Highlighter (Orange, Yellow, Green)	1,800.00
	60	ID / Name Tag	1,200.00
	60	Envelope Bag	6,000.00
	1	Plaque	2,000.00
	2	Honorarium	50,000.00
	2	Venue	10,000.00
		Total	Php 116,680.00

Award of contract shall be made to the bidder with the lowest quotation for the subject which complies with the minimum technical specifications and other terms and conditions stated herein.

Prospective bidders shall accomplish and submit duly signed Price Quotation Form (PQF) not later than the date above-stated at the NCMF-NCR, 373 Bookman Bldg., Quezon Ave., Quezon City. Open submission may be done manually or through email: ncmfncr2010@gmail.com or Fax No. (02) 711-6112. **The attached form is the only acceptable form as prescribed by NCMF.**

NCMF-NCR Conditions of Sale:

1. All items may be handwritten or typewritten;
2. Price validity shall be attached upon submission of quotation;
3. Delivery schedule: The winning bidder must deliver the items on or before the agreed date.
4. Site: **373 Bookman Bldg., Quezon Avenue, Quezon City.**

Any alterations, erasures, or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative.

The NCMF reserves the right to accept or reject any bid, to annul bidding process, and to reject all bids at any time prior to contract award, without thereby incurring liability to the affected bidder or bidders.

CONFORME:

ALFARA A. ADIONG, CPA
Chief Administrative Officer

MA. LINA U. BATACAN
BAC CHAIRMAN